

**MINUTES**

**Capital Outlay Committee  
November 3, 2010**

**Present: Chair, Bob Pelosky, Vice Chair, Jim Wick, Ceil Downey, Connie Mooers, Agnes Chatelain, Bill McEllaney, Bill Savicki, Mike Brennan, Liaison, Heidi Schadt, Assistant Town Administrator, Sandy Fife**

**Articles passed out at the meeting included the following:**

- **Capital Outlay Committee Membership and charge**
- **Five Year Capital Plan**
- **Pictures of Harbor necessities needed including quotes of Marine Crane and work to be done on Bass River.**

**Meeting notes of October 27, 2010 were accepted.**

**Harbormaster – Terry Clen**

**Terry discussed the need to purchase a vehicle to support Harbormaster operations. It will be purchased though the Plymouth County bid at MHQ –Ford F-250 pick up truck with extended cab.**

**Justification for purchase is that staff is using personal vehicles to the extent of 8,000 work miles per year pulling trailers and boats from either side of town. Issues include the following: The Operations budget does not have sufficient funding to reimburse mileage to these employees and the Legal Department has directed the Harbormaster and employees not to use personal vehicles to tow any town trailer or boat.**

**Replacement of work barge,**

**Harbormaster received a work barge from the US Navy under the Federal Northstar program. It was thought that the barge could be used in its current condition. In order to be operational the barge requires 2 outboard engines and additional improvements to the helm station and trailer. Barge should also be fitted with a knuckle crane to allow it to be used to retrieve navigational aids, town docks, etc. When fitted properly the barge will replace the current barge being used in Bass River. The current barge was built by Dennis and Yarmouth and is no longer safe to use as a maintenance barge.**

**COC Committee member asked Terry to discuss with Yarmouth the possibility of sharing the cost.**

**Action item: Terry will discuss with Town of Yarmouth.**

**Justification for the above purchases , present barge when loaded with personal, buoys anchoring gear is always below the water line which is inappropriate. The Harbor Departments staff are risking personal injury and complete failure of the barge.**

**Replace 1 Ton Truck**

**Replace a 1997 1 ton dual wheel Harbor Department truck with a Ford F-350 Pick up Truck with flatbed 4-wheel drive and diesel engine.**

**Justification**

**This vehicle is used to tow heavy equipment including trailers, docks and boats. Current vehicle is 13 years old and has been in disrepair for several years. This past year maintenance costs were well over \$1,000.00 which did not include replacement of failing catalytic converters which will cost over \$1,000.00 to replace. If not replaced the truck will inevitably break down with costly repairs. Operational readiness of the Harbor will be negatively impacted.**

**There is no leasing plan in place for the above two trucks.**

**Terry then discussed the need for repairs to the following areas: Swan River, Ferry Street Docks, Sesuit West Road, Aunt Julies Landing(will be completed this year). Cove Road and HighBank are all part of the preventative plan for this year.**

**Justification**

**If repairs are not completed it will be more costly as the areas disintegrate.**

**Maintenance Dredging**

**Continual maintenance of the waterways and beaches within the town of Dennis. This includes Sesuit Harbor, Bass river, Swan River and Chase Garden Creek.**

**Justification:**

**Town is presently working with Woods Hole Group to develop a multi-year master plan to address the Town's needs for navigable waterways and sustainable beaches. This plan will result in requirements for annual dredging projects that will average \$100,000.00 to \$150,000.00 per year.**

**If not completed commercial fishing and tourism based boating, recreational boating, local and town marinas will be adversely affected if unable to navigate the channels. The combination of narrow channels and increased boat traffic results in a significant threat to public safety. The shoaling will add to congestion and emergency response by Town agencies.**

**Police Chief-Michael Whalen**

**Chief Whalen discussed the need to replace 10 ballistic vests at a cost of \$1000.00 per vest. After purchasing the vests we will be reimbursed 50% by the Federal Government. We do ask the Commonwealth for the other 50% match but it depends upon available funds.**

**If not completed appropriate protections will not be afforded to sworn offices. This is a critical piece of safety equipment.**

**Replacement of IT hardware**

**The Dennis Police Department relies heavily on technology support. Most of Department's IT resources were replaced or added when the building was commissioned in 2007. We are hitting the 5 year life span for some IT equipment in FY 12. Crime analysis and intelligence sharing functions, along with pushing important information out to the public is reliant on functioning equipment.**

**Replacement of fuel dispensing system.**

**Current system is easily manipulated and does not have integral security measures within the program. A new "Gasboy" system will provide better security and a better resource for studying the Town's use of fuel.**

**If not completed, there could possibly be some misuse of the current system.**

**Assistant Town Administrator-Sandra Fife**

**Sandra mentioned that Maryanne Gibbs, Town Accountant will give an update next week.**

**She will try to coordinate a meeting for COC with Rick White, Town Administrator to discuss concerns.**

**Meeting adjourned at 5:10P.M.**