

Capital Outlay Meeting  
November 10, 2010  
4 PM – Dennis Town Hall

## MINUTES

### Capital Outlay Committee November 10, 2010

**Present: Chair, Bob Pelosky, Vice Chair, Jim Wick, Ceil Downey, Connie Mooers, Agnes Chatelain, Bill McElaney, Bill Savicki, Mike Brennan, Liaison, Heidi Schadt, Assistant Town Administrator, Sandy Fife**

**Articles passed out at the meeting included the following:**

- Preliminary Architectural Design Plans Senior Center
- Pavement Condition Comparison Dennis, MA
- Capital Improvement Program Rating Criteria

**Meeting notes of November 10, 2010 were accepted.**

#### **Council on Aging – Jacqueline Beebe**

**Jackie discussed the proposed architectural design plans for the Senior Center. Preliminary Architectural/Engineering Planning Process will consist of a three phase process led by architect, with structural, mechanical and civil engineering consultants.**

##### **1. Pre-Design:**

- Assess and map the existing conditions of the current building.
- Complete measured drawings of the structure as built(interior and exterior).
- Complete surveyed site plan, including parking and septic.
- Work with town to make recommendations on options.

##### **2. Preliminary Design:**

- Complete code review and changes needed for accessibility.
- Structural, mechanical and civil engineering review.
- Design studies for review and modification.
- Complete schematic design documents (preliminary plans).

##### **3. Professional cost estimate of entire project.**

- To accurately predict total project costs.

**Justification for the design plan is the following: current structure is 30 years old. Has original and aging HVAC, plumbing, electrical and fire suppression systems. Not up to building code, and unsafe in many areas. Not appropriately handicapped accessible.**

#### **Recreation/Beaches – Dustin Pineau**

**Dustin discussed projects presently working on which included the following:**

- Extension of Johnny Kelley pavilion.
- Mike Stacey playground.

**Once the Meals Tax money is distributed he will move ahead on the follow projects:**

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- **5 year Master Plan finishing Phase 1.**
- **Phase 2 will be install lights in inner recreation fields.**
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### **Beaches**

**1. Corporation Beach Bath House project is in the final design. The project will address building structure, septic, concession, bathroom capacity and complete building handicap accessibility.**

**Justification for this project: Present building is failing. It needs to be replaced, no frills back to basics. There is no funding at this point for this project> Will be meeting with the board of selectmen in the near future to discuss> projected cost of the building would be \$800,000-\$850,000.**

**2. Rotary/Lighthouse Rd. Sidewalk --Joe Roderick – Dustin Pineau**

**Joe discussed the numerous deficiencies that will be addressed under this project including the following:**

**-Poor pavement, poor drainage, lack of pedestrian facilities and poor geometrics where the entrance and exit road of W.Dennis Beach intersect the rotary.**

**Justification; W. Dennis is one of the highest income producing beaches in the town. Congestion and confusion at the rotary for visitors to the beach produce a negative impression of the beach and the town road system. Concern for residents, visitors and town employees(gate attendants)for safety in this area. Potential for property damage and personal injury.**

### **DPW Engineering – Joe Roderick**

**Joe discussed five specific issues listed below:**

- 1. Sidewalks – There is a need to hire a consultant to survey, design and permit new and replacement of existing sidewalks within certain business areas along the Route 28 corridor in anticipation of applying for State and Federal money to construct.**

**Justification: existing sidewalk network is either in disrepair, non-existent and not ADA compliant.**

- 2. Secondary Roads – In 1997 the town began a Pavement Management Program (PMP) to address the poor condition of its roads and to develop a funding plan for efficient future maintenance. The PMP was divided into two components, primary and secondary roads. State and federal funds are available for primary roads. Roads that may not meet State and Federal construction standards may not be eligible for funding. Proposed work includes patching, chip sealing, HMA resurfacing and full reconstruction.**

**Justification: A good secondary road system is a necessary component of community character and beneficial to the towns long term budget. Planned maintenance of these roads have proven to be more cost effective than allowing roads to fail and need more extensive repairs or reconstruction.**

**3.Drainage – locations are selected from the DPW priority list and considered as “obsolete and in need of replacement” or “no current drainage and in need of new system.” Funds are requested for the replacement of failed systems and the installation of new systems where none currently exist. Systems that reduce pollution into waterbodies and wetlands will take precedent.**

**Justification: Failed drainage systems create several problems Damage to private property, standing water can cause road pavements to deteriorate. Severe flooding of roads can pose danger to vehicular traffic. Possible injury lawsuit or property damage claims as well as increase pavement deterioration.**

**4.Guardrail – guardrails to be funded are selected from the priority list and are considered as existing obsolete and in need of replacement or none currently requiring new.**

**Justification: Many existing systems fail to meet the minimum safety requirement for safety of public.**

**5.1997 Chevy Tahoe – survey truck for the Engineering Department will be 14 years old in 2012 To date 2010, this vehicle has been in the shop 5 times for various repairs associated with aging. The plan is to transfer this vehicle over to the Harbormaster and buy a smaller more efficient vehicle.**

**Justification: this vehicle is the primary transportation for the survey crew. Delays and the vehicle not being available makes department staff less efficient.**

#### **DPW Highway& Grounds – David Johansen**

##### **Traffic Light Repair**

**Replace 13 ground mounted traffic posts at the following locations: Theophilus Rte 134 (4 total), Market Place and Rte 134 (6 total) and Setucket Road and Rte 134 (3 total).**

**Justification: Ground mounted posts were installed 25 years ago. Signal bulbs were converted to LED’s 10 years ago. All bases, posts and wiring are the originals. There is severe rust and holes that have exposed the wiring to the weather. These lights have been maintained and repaired when failed. When repairs are needed it costs between \$700-\$1,000 to have lights fixed, which does not include having police available to oversee the light until fixed. Lights not working causes liability and disruption in traffic flow.**

##### **Front=end Loader**

**Current vehicle is 23 years old, expected life of the vehicle when purchased was 10 years. This vehicle is used daily and is critical to the Town’s emergency response. New loader would be reduced in size, reducing cost of replacement by over \$100,000, lowering fuel consumption and standardizing parts for maintenance. Used daily at the transfer station to maintain gravel roads. New**

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**vehicle would provide the public and employees with safer more reliable tool to perform critical public safety work.**

#### **Catch Basin Cleaning Truck**

**David discussed the need for replacement of the Catch Basin Truck. The truck is 14 years old and has exceeded its optimal replacement period by 4 years. Vehicle is operational, but its age makes it vulnerable to breakdowns which will affect operational effectiveness if out of service. Vehicle used dialed for either catch basin cleaning, dump truck operations and or snow fighting activities. Justification: Loss of equipment would hamper departmental and organizational effectiveness. EPA is currently preparing to mandate all communities clean their basins once a year (Dennis cleans 1/3 of our basins annually).**

#### **6 Wheel Dump Truck**

**Present truck is 13 years old and has exceeded it optimal replacement period by 3 years. Due to its age it is vulnerable to breakdowns which will affect operational effectiveness if out of service Vehicle used daily for either dump truck operations and or snow fighting activities. New truck would provide the public and employees with a safer more reliable tool to perform required public safety work. Cost \$145,000.**

#### **Skid Steer**

**The Skid Steer is similar to a Bobcat and has multiple uses. It would provide the department with the ability to perform additional specialized tasks ie sidewalk construction, sweeping, grading, snow removal, etc. A skid steer would increase the departments overall efficiency. Cost is \$75,000.**

#### **Municipal Buildings**

##### **General Information**

**David mentioned new person on staff Tom Sisson, Facilities Manager. His job is to evaluate what facilities strengths are and areas needing improvement.**

##### **West Dennis School House Paining**

**This building was tested for lead paint in July, 2010, results building contains high levels of lead paint. The exterior of the building is in dire need of paint. Lead Abatement Law requires building be painted. Lead paint is considered hazardous waste and toxic so cost is very expensive. Estimated cost approximately \$125,000.**

##### **Action item, Sandy Fife**

**Town Administrator, Rick White will review funding with CAC on Wednesday, 12/15.**

**Meeting adjourned at 5:25P.M.**

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