

Dennis Finance Committee

Tuesday June 18, 2013

Dennis Town Offices

Large Hearing Room 5:30 p.m.

Joint with Board of Selectmen

PRESENT: Chairman Jim Plath, Members Pat Stone, William Crowell, Jay Murphy, Robert Prall,  
Rachel Baroni and Jane Otis

PRESENT: Board of Selectmen: Paul McCormick, Sheryl McMahon, Alan Tuttle, Heidi Schadt,  
Wayne Bergeron

STAFF: Town Administrator, Rick White, Assistant Town Administrator Sandra Fife

**1. Interfund Transfer s 2013**

<b>INTER-FUND TRANSFERS</b>						Motion	Second	Vote
<b>FY - 2013</b>								
DEPT	FROM	ACCOUNT	TO	ACCOUNT	AMOUNT			
ADMIN.	100138-53000	ELECTRICITY	100910-51785	GROUP INSURANCE	30,000.00			
	100138-54100	SUPPLIES	100910-51785	GROUP INSURANCE	30,000.00			
				<b>TOTAL:</b>	<b>60,000.00</b>	R. BARONI	J. OTIS	<b>7-0</b>
ANIMAL CTRL	100292-51300	OVERTIME	100292-55800	UNCLASSIFIED SUPPLIES	1,500.00			
				<b>TOTAL:</b>	<b>1,500.00</b>	J. MURPHY	P. STONE	<b>7-0</b>
BEACH	100635-57150	MILEAGE	100635-52900	OTHER PROP REL SERVICES	2,088.50			
				<b>TOTAL:</b>	<b>2,088.50</b>	R. BARONI	J. MURPHY	<b>7-0</b>
DPW	100424-52100	STREET LIGHTING	100192-54500	STODIAL/HSKEEPING SUPPL	3,000.00			
DPW	100424-52100	STREET LIGHTING	100192-57150	MILEAGE	1,000.00			
DPW	100424-52100	STREET LIGHTING	100192-51300	ADDITIONAL GROSS OVERTIME	10,000.00			
				<b>TOTAL:</b>	<b>14,000.00</b>	W. CROWEL	R. BARONI	<b>7-0</b>
FINANCE	100131-57100	IN STATE TRAVEL	100131-57100	PURCHASE OF SERVICES	306.24			
				<b>TOTAL:</b>	<b>306.24</b>	R. PRALL	J. MURPHY	<b>7-0</b>
FIRE	100220-51410	LONGEVITY	100220-55000	MEDICAL & SURGICAL	2,000.00	J. OTIS	R. BARONI	<b>7-0</b>
FIRE	100220-51100	SALARIES	100220-53800	OTHER PURCHASING	14,000.00			
FIRE	100220-51400	FRINGE BENEFITS	100220-53800	OTHER PURCHASING	18,000.00			
FIRE	100220-51410	LONGEVITY	100220-53800	OTHER PURCHASING	3,000.00	J. MURPHY	R. BARONI	<b>7-0</b>
				<b>TOTAL:</b>	<b>37,000.00</b>			
LEGAL	100192-57400	PROP & CAS INS.	100910-51710	WORKERS COMP	1,425.00			<b>7-0</b>
				<b>TOTAL:</b>	<b>1,425.00</b>	W. CROWEL	R. PRALL	<b>7-0</b>
DNR	100171-54600	GRDKPY SUPPLIES	100171-57150	MILEAGE	750.00			
				<b>TOTAL:</b>	<b>750.00</b>	J. MURPHY	R. BARONI	<b>7-0</b>
POLICE	100210-51200	SALARIES & WAGES	100210-55100	EDUCATION SUPPLIES	2,500.00			
				<b>TOTAL:</b>	<b>2,500.00</b>	J. MURPHY	R. BARONI	<b>7-0</b>
TREASURER/C	100147-51100	SALARIES	100147-53000	PURCHASE OF SERVICES	47,333.00			
TREASURER/C	100147-54200	OFFICE SUPPLIES	100147-53000	PURCHASE OF SERVICES	1,100.00			
TREASURER/C	100147-57100	IN STATE TRAVEL	100147-53000	PURCHASE OF SERVICES	1,900.00			
TREASURER/C	100138-54100	SUPPLIES	100910-51790	MEDICARE	3,000.00			
				<b>TOTAL:</b>	<b>53,333.00</b>	R. PRALL	J. MURPHY	<b>7-0</b>
				<b>TOTAL INTER-FUND TRANSFERS</b>	<b>172,902.74</b>			

The Finance Committee requested a unified form from all departments and a year to date budget report be provided.

## 2. Town Offices Building Report

The Town Offices Building committee gave a report on another option for renovation space for the offices in the town Hall. The report contained an option of adding an 8916 sq. ft. addition to the new

Town Hall Annex to house the offices. A subcommittee will be formed consisting of the Town Administrator, 2 members of the Selectmen (Wayne Bergeron, Paul McCormick) and 2 members of the Finance Committee (Jim Plath, Pat Stone) and representatives of the Town Hall Building Committee to discuss and prioritize the 6 options on the table.

At 7:08 PM the Finance Committee adjourned to the downstairs small conference room to continue their agenda.

## **2. Historical Commission – Dianne Rochelle ~ Demolition By Neglect By-Law**

Ms. Rochelle distributed and reviewed draft # 8 of a Demolition by Neglect By-Law. Ms. Rochelle explained the by-law was presented for a prior town meeting but was pulled because there were many questions. She is here tonight to get input from the Finance Committee.

Many concerns and questions were raised:

- More work for departments.
- Age of homes included ~ 75 year old homes. Should it be higher?
- Creates another Historic District overlay for areas in town.
- Affordability to homeowners.
- Unanswered questions on various sections- who is responsible and who is authorized agent?
- Departments already have authority without a by-law

After much discussion the Finance suggested the Historical Commission go back to the Board and review their charge to give them more authority or direction to work with departments without a by-law. The Finance Committee concluded there may be support from the public through education and a campaign of public awareness, not a by-law. Ms. Rochelle thanked the Finance Committee for their time and input.

**3. Correspondence from DY Regional District-** Mr. Plath stated he received a letter from the District thanking the Committee for their support of the budget process. Mr. Plath informed the Committee that he has requested a report from the School Committee on the state aid and chapter 70 final contribution numbers once the state budget is finalized.

## **4. Reserve Fund Transfer ~ Beach Department \$20,216.29**

Mr. Plath explained the Beach Department has requested a reserve fund transfer to get them through the fiscal year. During the budget process a rain factor is figured into the salary numbers and if they do not have that many rain days the budget may be short.

### **MOTION:**

Mr. Prall moved to approve the transfer from the Reserve Fund to the beach Temporary Salaries 100635-51200 in the amount of \$20,216.29.

Ms. Otis seconded the motion. The Committee voted 7-0-0.

## **5. MINUTES – May 7, 2013**

Ms. Otis moved to approved the minutes of May 7, 2013

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Mr. Murphy seconded the motion. The Committee voted 7-0-0.

The Committee asked to remind the DNR for the report on Chapin.

**MOTION**

Ms. Otis moved to adjourn the meeting.

Mr. Murphy seconded the motion. The Committee voted 7-0-0.

The meeting adjourned at 8:12 p.m.