

**Waterways Commission
Minutes of Meeting
December 10th, 2014**

Members Present: Chairman C. Howard, Vice Chairman D. Parker, W. Hulse, A. Cloutier, K. Grignon

Members Absent: D. McCarthy, R. Farrenkopf, T. Hester, C. Carroll

Staff Present: Harbormaster T. Clen

Guests Present: 1

Public Information: W. Hulse stated that the meeting for November 11th, 2015 has been moved to November 4th, 2015 as the 11th is Veterans Day and Town Hall will be closed.

C. Howard stated that the fees will go up \$7.00 per-foot. T. Clen stated that anyone coming into the harbor to do business at the town landing will need to get a permit. Slip and mooring holders of the Town of Dennis will not need to get the permit. C. Howard stated that he was told that North Side Marina would be exempt. T. Clen stated that a day permit was \$50.00 and the annual permit was \$250.00. K. Grignon stated that he supports the harbormasters view on who will need to get the permits. Tax payers of Dennis are paying all the bills to support the harbor. D. Parker asked if there was a cap placed on the number of permits. T. Clen stated 8 or 10 permits but the harbormaster will have the review of the requests and if usage is light then more may be issued. T. Clen stated that there is no cap on the daily permits. T. Clen stated that the business plan must be the same each year or they must submit a new plan with the permit application.

Minutes of Meeting November 12th, 2014: D. Parker made a motion to accept the minutes with one change to be made; A second was made by A. Cloutier; Vote taken; Motion passed 5 to 0.

Revenue Report: Harbormaster T. Clen stated that the income for November of 2014 was \$19,161.00 and the year to date was \$117,699.00. W. Hulse made a motion to accept the report as stated; A second was made by K. Grignon; Vote taken; Motion passed 5 to 0.

Harbormasters Report: Harbormaster T. Clen stated R. Lemont will need surgery to correct an injury. He is not sure when it will be done. T. Clen stated that the dredge would be placing a pipe on the eastside of the channel. The dredging will start in June but no real date has been set. T. Clen stated that all the bubbler are in. We have taken everything out of Bass River, buoys and docks have been removed. Work has started to repair buoys and boats. Captain Harding's Landing has a plan in place to replace docks and 8 pilings. Navigation aids will be repaired over the winter. A. Cloutier asked about the bubblers and how they are hung.

NEW BUSINESS:

1. Budget discussion with MaryAnne Gibbs town accountant: W. Hulse asked why the excess waterways fund go into the General Fund. MaryAnne stated that there are two funds, Waterways Dredge Fund and the Waterways Improvement Fund, then we have a General Fund that is the operating fund for the waterways or the budget for the Waterways. The excess that is not dedicated to a specific fund must go into the General Fund of the Town, this is the law. The exception is if you had an enterprise fund then all income would be placed in a line item with in the enterprise fund. The funds in an enterprise fund can only be spent by a vote at Town Meeting. MaryAnne stated that the enterprise fund does take away money from the general fund. W. Hulse asked for a total that went into the general fund last year. MaryAnne stated that the total was \$271,352.00 that was the net. T. Clen stated that capital expenses are added to the total costs for the waterways. This year \$584,000.00 will be asked for to dredge the waterways. This would put the total at a minus \$312,648.00 for the year. W. Hulse asked how the other departments charge for work done at the harbor, is it man hours or a percentage of income. MaryAnne stated that each department gives a break down of what work they have done and a cost related to it. Police have Sesuit Harbor and Bass River broken down into man hours for each location. There are other costs for gas, phones, docks and maintenance of boats. K. Grignon stated that Police and Building departments were the high costs to the waterways budget. A. Cloutier asked about the budget that shows that we have an enterprise fund. MaryAnne stated that the selectmen had the Waterways and Beaches to see what they would look like if they were to become an enterprise fund. MaryAnne stated that we have no enterprise fund in the town.

2. Captain Harding's Landing Multi Use Discussion: This agenda item was postponed until the January 14th meeting.

OLD BUSINESS:

1. Discussion on Extending Hours for Collecting Parking Fees at the Harbor: The request letter was discussed at the November 12th meeting and a vote taken 7 to 0 to develop and present at the December 10th meeting for review by the Waterways Commission. The Waterways Commission supported the letter as written. W. Hulse stated he would deliver the request letter to the Selectmen's office on December 11th, 2014.

A. Cloutier made a motion to adjourn the meeting at 7:00 PM: A second was made by D. Parker; Vote taken; Motion passed 5 to 0.

Respectfully Submitted by: W. Hulse

**Next Meeting February 11th, 2015 at 6:00 PM
Dennis Town Hall, Lower Small Conference Room
485 Main Street, South Dennis, MA.**