

**Dennis Arts and Culture Council  
January 4, 2023 via Zoom  
Meeting Minutes**

**PRESENT:** Emily Entwisle, David Kaplan, Roger Shoemaker, Lisa Valkenier  
**ABSENT:** Jane Cancellieri

Co-Chair Emily Entwisle called the meeting to order at 5:36 PM.

The minutes for the December 7, 2022 meeting were approved.

**FY 23 GRANT UPDATES:**

Jane Cancellieri submitted the DACC Annual Report to MCC before the Jan. 17, 2023 deadline. DACC members reviewed the report summary online on MCC's SmartSimple.

Automated approval letters were sent via SmartSimple to the 19 grantees. The required forms - grant agreement; W-9 form; and instructions for the final report – also were sent out. Emily reported that paperwork already is coming in from grantees.

**FINANCES UPDATE:**

David Kaplan shared the Excel sheet from the Town of Dennis Finance Office, which shows that the combined DACC fund balance was \$131.25 on 6/30/22, which coincides with DACC financial records. The balance on 11/30/22 was \$133.80. The FY23 allocation is sent to the town by the MCC (after receiving the DACC Annual Report).

David will contact Town Hall about paying the \$125 invoice to the printer for the FY23 panel books.

**TOWN DEADLINES:**

Emily will draft the DACC committee report for the Town of Dennis (for the Dennis Annual Report) and send it to DACC members for review before the 3/1/23 deadline. MCCC allocations for FY23 and FY22 will be reported. Grantees for FY23 will be listed.

**OTHER BUSINESS:**

Roger Shoemaker drew up an announcement seeking new members to post on the DACC Facebook page as well as the Dennis and Dennisport

FB pages. Lisa Valkenier will take care of posting. Emily will ask Dennis grantees if they are interested in joining the DACC or can suggest any potential members.

Lisa will upload past DACC minutes and other documents to Google Drive under the DACC Gmail account before her term ends on 3/31/23.

The DACC page on the Town of Dennis website has to be updated. Emily will contact Town Hall.

The meeting was adjourned at 6:17 PM.

**The next meeting will be on Wednesday, March 1, 2023 at 5:30 PM**

Respectfully Submitted,

Lisa Valkenier, Recording Secretary