

Dennis Select Board
Tuesday, January 6, 2026 at 4:00PM
Dennis Town Hall, Stone Hearing Room
685 Route 134, South Dennis, MA
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RECEIVED BY: AT
Dennis Town Clerk's Office on
February 9, 2026 at 3:31 p.m.

In Attendance:

Select Board Members: Chris Lambton, Carlyn Carey, Jim Plath, Paul McCormick, John Terrio (on Zoom)

Select Board Members Absent: None

Finance Committee Members: Carl Monroe, Chuck Carey, Patricia Stone, Nathan Salley, Rachel Baroni, Bob Mezzadri

Town Staff: Town Administrator Elizabeth Sullivan, Assistant Town Administrator Greg Rounseville, Finance Director Josee Cardinal, Town Clerk Terri Bunce, Director of Public Works Mike Lavin, Town Engineer Tom Andrade, Town Planner Paul Foley, Fire Chief Chris Guerriero, Beach and Recreation Director Dustin Pineau, Director of Golf Maryellen Fabiano-Stowe, MIS Director Dan Proto

I. CALL TO ORDER 4:00PM

Chris Lambton called the meeting to order at 4:00pm. The Pledge of Allegiance was recited.

II. PUBLIC INFORMATION

Julie Kennie, Dennis resident, approached the podium to share thoughts on the Sustainability and Resiliency Committee and the valuable work the committee may undertake. Julie Kennie spoke on flood insurance. She suggested the committee focus on community education and outreach for raising sea levels. Julie Kennie lastly spoke about FEMA and the potential impacts should FEMA funding be reduced or removed, including the need for alternative disaster relief funding.

Josh Brimdyr, of the Dennis Port West Dennis Advancement Committee was on Zoom to share the status of naming the site located at 187 Upper County Road. The survey is still available on the Friends of Dennis Port and Dennis Mass Facebook page to vote on a proposed name.

Carl Monroe, Chair of the Finance Committee, approached the podium to share the recent resignation of Sheryl McMahon from the Finance Committee. Carl Monroe stated that leaves a vacancy on the Finance Committee through the budget cycle until Town Meeting and recommended if anyone has interest, to apply for the temporary position. Carl Monroe, extended thanks to Sheryl McMahon.

Brien Hines approached the podium and discussed affordable housing.

Executive Director of the Dennis Conservation Land Trust, David Fryxell approached the podium to discuss the current land acquisition project under agreement in Dennis Port. David Fryxell indicated that Dennis Conservation Land Trust is a 501(c) nonprofit. David Fryxell explained that Dennis Port is considered an environmental justice community and presently lacks access to nature trails. The properties under agreement about the town-owned Plashes Conservation Area. Mr. Fryxell shared that the proposed project is to be named the "Plashes Expansion and Trail Project". The proposed acquisition would expand the conservation area to 61 acres to become a public nature trail. Mr. Fryxell noted that this project will increase

walking connectivity and nature trail access to all. Mr. Fryxell stated the organization must raise an additional \$190,000 before February 9, 2026. Grant opportunities have been exhausted; now the trust is relying solely on community donations. Mr. Fryxell shared that more details are available on the Dennis Conservation Land Trust website <https://dennisconservationlandtrust.org/>.

Town Planner Paul Foley approached the podium to inform all that over the most recent months, the Planning Board and Zoning Bylaw Study Committee has been conducting revisions to Dennis ZBL Section 4.9 – which is to encourage affordable housing. The committee is working mainly to clarify the language and add amendments. Paul Foley was hopeful for these revisions to make it to this year’s Annual Town Meeting warrant. Paul Foley also suggested for the Board to consider adopting the seasonal community designation.

Town Clerk Terri Bunce approached the podium and shared that annual town census forms were mailed this past weekend. Forms can be returned via mail, in person delivery to the Clerk’s Office, or dropped off inside the ballot drop off box located in front of Town Hall.

Brien Hines returned to the podium and discussed more on the need for affordable housing. Brien Hines suggested strategies should be adopted including the seasonal community designation and short-term rental limitations.

Paul McCormick shared that Carlyn Carey, Jim Plath, and himself toured the Plashes Conservation Area with David Fryxell.

III. UPDATE ON IMPLEMENTATION OF M.G.L. C. 90 SEC. 17(C) FOR 25MPH SPEED IN THICKLY SETTLED AREAS

Town Engineer Tom Andrade approached the podium with the 25 mph speed sign to be posted this spring at entryways around Dennis in thickly settled areas. Tom Andrade recalled that in August of 2023; the Select Board voted to opt in to Chapter 90, Section 17C to reduce speeds in thickly settled areas. Carlyn Carey suggested for these new speed limits to be updated to GPS systems.

IV. COMMITTEE APPOINTMENTS

1. Advisory Committee on Disabilities

Carlyn Carey moved to appoint John Wenberg to the Advisory Committee on Disabilities for a full-term position, three-year term to expire March 31, 2028. Paul McCormick seconded the motion. McCormick aye, Lambton aye, Carey aye, Plath aye, Terrio aye. VOTE: 5-0-0

2. Alternative Energy Advisory Committee

Paul McCormick moved to appoint Christine Boucher to the Alternative Energy Advisory Committee for a full-term position, three-year term to expire March 31,

2028. Carlyn Carey seconded the motion. McCormick aye, Lambton aye, Carey aye, Plath aye, Terrio aye. VOTE: 5-0-0

3. Zoning Bylaw Study Committee
Paul McCormick moved to appoint Jan Frazier to the Zoning Bylaw Study Committee for a three-year term to expire March 31, 2028; to serve the remainder of Kathy DeMeyer's term. Carlyn Carey seconded the motion. McCormick aye, Lambton aye, Carey aye, Plath aye, Terrio aye. VOTE: 5-0-0
4. Barnstable County Human Rights Advisory Commission
Carlyn Carey moved to appoint Betsy LaMond as the Dennis liaison to the Barnstable County Human Rights Advisory Commission for a term to expire March 31, 2029. Paul McCormick seconded the motion. McCormick aye, Lambton aye, Carey aye, Plath aye, Terrio aye. VOTE: 5-0-0

Carlyn Carey asked Betsy LaMond if she would be able to provide periodic updates to the Select Board on the activities of the Barnstable County Human Rights Advisory Commission. Betsy LaMond had no issue updated the Board on a periodic basis.

JOINT WITH FINANCE COMMITTEE

Carl Monroe called the meeting to order with the Finance Committee at 4:32pm.

V. CAPITAL OUTLAY COMMITTEE PRESENTATION TO SELECT BOARD AND FINANCE COMMITTEE

Capital Outlay Committee Chair Bill Savicki approached the podium. Bill Savicki shared a PowerPoint that outlined the makeup and duties of the Capital Outlay Committee and this year's Capital recommendations. The top recommendations included Secondary Roads in the amount of \$700,000 for Engineering, drainage in the amount of \$350,000 for Engineering, sidewalks engineering/construction in the amount of \$350,000 for Engineering, and the replacement of 2007 Sweeper (H-27) for Public Works in the amount of \$438,350. The total cost for these and all other recommended priorities total \$2,587,592. Mr. Savicki listed other funding sources that could be applied to several priorities. He noted that a large portion of capital continues to be deferred annually due to insufficient funds appropriated and concluded his presentation. Finance Committee member Nathan Salley asked what the Chevy Silverado will be repurposed for. Director of Golf Maryellen Fabiano-Stowe approached the podium to state the 2012 Chevy Silverado will be transferred to the Department of Natural Resources.

Carlyn Carey moved to accept the report of the Capital Outlay Committee for further consideration and deliberation. Paul McCormick seconded the motion. McCormick aye, Lambton aye, Carey aye, Plath aye, Terrio aye. VOTE: 5-0-0

Chair Chris Lambton moved to VII. FY26 Reserve Fund Transfer Request

VI. FY27 GENERAL FUND BUDGET

1. Massachusetts Municipal Association – “Navigating the Storm: Charting a Course Towards Fiscal Stability Report”, December 2025

Town Administrator Elizabeth Sullivan made the Board and public aware of the Navigating the Storm: Charting a Course Towards Fiscal Stability Report which was released in December 2025 by the Massachusetts Municipal Association. Elizabeth Sullivan stated this is the second report that the Massachusetts Municipal Association (MMA) has released. The first report titled “The Perfect Storm” was produced in October and was outlined previously to the Board. This first report: The Perfect Storm, included how cities and towns are being pushed to a fiscal breaking point in the Commonwealth. This first report documented the size, scope and origins of the problem. The supplemental report “Navigating the Storm” includes the MMA’s recommended actions to help put municipalities back on a sounder fiscal footing. Elizabeth Sullivan noted the most important recommendation included the need for a major infusion of unrestricted general government aid, to make up for the local aid from the commonwealth that cities/towns have lost. Elizabeth Sullivan noted this state aid would be the most direct and immediate way to strengthen the foundation of municipal government.

Other recommendations in the report include advocating to ensure that other local aid programs remain fully funded going forward for Prop 2 ½, Chapter 70 (school funding), special education circuit breaker or other school related accounts, payments to cities and towns for non-taxable state property within their borders; as well as advocating for local cities and towns for more flexibility in raising local revenues and local option taxes.

2. Consider voting FY2027 bottom line

Town Administrator Elizabeth Sullivan stated at this point, the Board has had all the FY27 budget presentations for all departments. Chris Lambton added that the FY27 Departmental Operating Budget is in the amount of \$52,324,892; with a deficit of \$1,763,936.

Jim Plath asked when the new health insurance rates will be received. Elizabeth Sullivan anticipated in February. Jim Plath asked if this amount included the schools. Elizabeth Sullivan replied no, this amount is solely town operations.

Carlyn Carey moved to transfer the FY2027 Departmental Operating Budget in the amount of \$52,324,892 to the Finance Committee for their review. Paul McCormick seconded the motion. McCormick aye, Lambton aye, Carey aye, Plath aye, Terrio aye. VOTE: 5-0-0

Chair Chris Lambton moved to Administrative Matters #3

VII. FY26 RESERVE FUND TRANSFER REQUEST

1. Review and consider the FY26 Reserve Fund Transfer Request for Fire - Ladder 110 repairs

Fire Chief Chris Guerreiro approached the podium and addressed the Board. This FY26 reserve fund transfer request is in the amount of \$60,000 to fund the necessary repairs needed for Fire Ladder Truck 110. Chief Chris Guerreiro explained that the Select Board approved the replacement of this truck in August of 2024 which was ordered; however, the anticipated delivery time is 48 months. Given the extended delivery period; repairs are required in the meantime. Paul McCormick asked how the long repair is anticipated to take. Chief Chris Guerreiro stated the goal is to have this ready by spring. The Select Board took the following vote and passed to the Finance Committee.

Paul McCormick moved to send the FY26 Reserve Fund Transfer Request in the amount of \$60,000 to the Finance Committee; which is to be transferred to account 100220-54800 for Fire - Ladder 110 repairs. Carlyn Carey seconded the motion. McCormick aye, Lambton aye, Carey aye, Plath aye, Terrio aye. VOTE: 5-0-0

Carl Monroe asked when the ladder truck was last in service. Chief Chris Guerreiro replied March of 2025. Pat Stone asked what "T & M" stood for on the quote. Carl Monroe responded time and materials.

Rachel Baroni moved to approve the FY26 Reserve Fund Transfer Request in the amount of \$60,000 to account 100220-54800 Vehicles Supplies and Maintenance for the Fire Department. Chuck Carey seconded the motion. The Board voted unanimously in favor. VOTE: 6-0-0

2. Review and consider the FY26 Reserve Fund Transfer Request for Department of Public Works - Beach rake and catch basin cleaning truck repairs

Director of Public Works Mike Lavin approached the podium and addressed the Board. This FY26 reserve fund transfer request is in the amount of \$54,500 to fund the unforeseen breakdowns which occurred to the beach rake and catch basin cleaning truck. The Select Board took the following vote and passed to the Finance Committee.

Paul McCormick moved to send the FY26 Reserve Fund Transfer Request in the amount of \$54,500 to the Finance Committee; which is to be transferred to account 100422-52400 for the Department of Public Works - Beach rake and catch basin cleaning truck repairs. Carlyn Carey seconded the motion. McCormick aye, Lambton aye, Carey aye, Plath aye, Terrio aye. VOTE: 5-0-0

Patricia Stone asked when it was discovered that the beach rake had an issue. Mike Lavin responded that the issue became known when the initial request was placed. Patricia Stone asked if the beach rake was used last summer. Mike Lavin responded yes; it is used each year.

Rachel Baroni moved to approve the FY26 Reserve Fund Transfer Request in the amount of \$54,500 to account 100422-52400 Repairs and Maintenance for the Department of Public Works. Nathan Salley seconded the motion. The Board voted unanimously in favor. VOTE: 6-0-0

3. Review and consider the FY26 Reserve Fund Transfer Request for the Beach Department for the replacement of the failed ADA Mobility Mat for Mayflower Beach

Beach and Recreation Director Dustin Pineau approached the podium and addressed the Board. This FY26 reserve fund transfer request is in the amount of \$9,971 for the replacement of the failed ADA mobility mat located at Mayflower Beach. Jim Plath asked the age of the particular mat to be replaced. Dustin Pineau responded 2019. The Select Board took the following vote and passed to the Finance Committee.

Paul McCormick moved to send the FY26 Reserve Fund Transfer Request in the amount of \$9,971 to the Finance Committee; which is to be transferred to account 100635-58700 for the Beach Department - ADA Mobility Mat; including the condition that the said amount be returned via warrant article to the Finance Committee Reserve Fund from the Beach Improvement Fund at the next Annual Town Meeting. Carlyn Carey seconded the motion. McCormick aye, Lambton aye, Carey aye, Plath aye, Terrio aye. VOTE: 5-0-0

Patricia Stone and Nathan Salley followed up with several questions about the ADA mobility mat, which Dustin Pineau replied.

Patricia Stone moved to approve the FY26 Reserve Fund Transfer Request from account 100131-57810 to account 100635-58700 in the amount of \$9,971.00; including the condition that the said amount be returned via warrant article to the Finance Committee Reserve Fund from the Beach Improvement Fund at the next Annual Town Meeting. Bob Mezzadri seconded the motion. The Board voted unanimously in favor. VOTE: 6-0-0

4. Review and consider the FY26 Reserve Fund Transfer Request for the MIS Department for the replacement of the remote broadcast equipment for Town Meeting

MIS Director Dan Proto approached the podium and addressed the Board. This FY26 reserve fund transfer request is in the amount of \$33,900 for the purchase of a new roadshow kit for production of Town Meeting. Dan Proto stated this would be returned from the Cable Capital Stabilization Fund if passed at Annual Town Meeting in May. The Select Board took the following vote and passed to the Finance Committee.

Paul McCormick moved to send the FY26 Reserve Fund Transfer Request in the amount of \$33,900 to the Finance Committee; which is to be transferred to account 100155-55500 for the MIS Department – Cable Related; including the condition that the said amount be returned via warrant article to the Finance Cable Capital Stabilization Fund at the next Annual Town Meeting. Carlyn Carey seconded the motion. McCormick aye, Lambton aye, Carey aye, Plath aye, Terrio aye. VOTE: 5-0-0

Bob Mezzadri moved to approve the FY26 Reserve Fund Transfer Request from account 100131-57810 to account 100155-55500 in the amount of \$33,900; including the condition that the said amount be returned via warrant article to the Finance Committee Reserve Fund from the Cable Capital Stabilization Fund at the next Annual Town Meeting. Nathan Salley seconded the motion. The Board voted unanimously in favor. VOTE: 6-0-0

Bob Mezzadri moved that the Finance Committee adjourn at 7:04pm. Rachel Baroni seconded the motion. The Board voted unanimously in favor. VOTE: 6-0-0

VIII. ADMINISTRATIVE MATTERS

1. Review and consider opening the 2026 Annual Town Meeting and 2026 Annual Town Election Warrant

Town Clerk Terri Bunce approached the podium to announce the 2026 Annual Town Meeting and Election Warrant. The Annual Town Meeting will be held on Tuesday, May 5, 2026. The Annual Town Election will be held on Tuesday, May 12, 2026. The Warrant is to be posted no later than Tuesday, April 28, 2026. Citizens Petitions are due to the Clerk's Office by Tuesday, March 17, 2026 at 4:00pm. The last day to register to vote for both the 2026 Annual Town Meeting and Annual Town Election is Friday, April 24, 2026.

Paul McCormick moved to open the 2026 Annual Town Meeting Warrant and Annual Town Election Warrant; Paul McCormick further moved that the Annual Town Meeting be held at the Dennis-Yarmouth Intermediate Middle School located at 286 Station Avenue, South Yarmouth, MA 02664 on Tuesday, May 5, 2026 and that the Annual Town Election be held on Tuesday, May 12, 2026. Carlyn Carey seconded the motion. McCormick aye, Lambton aye, Carey aye, Plath aye, Terrio aye. VOTE: 5-0-0

2. Review and consider the Draft Final Intermunicipal Agreement between the Town of Dennis and the Water District

Chris Lambton noted this matter is to return to a future Select Board meeting.

***Chair Chris Lambton moved to VI. FY27 General Fund Budget ***

3. Review and consider Climate and Coastal Resiliency Advisory Committee Charge Amendments

Carlyn Carey stated the current charge of the Climate and Coastal Resiliency Advisory Committee was to produce three-year and ten-year plans for short- and long-term coastal resiliency goals. Carlyn Carey stated as committee liaison, she worked with the Chair of the Climate and Coastal Resiliency Advisory Committee and as well as the Chair of the Alternative Energy Committee to identify a more appropriate charge for this committee going forward. Carlyn Carey stated at a previous meeting, she proposed a draft new charge and requested that the committee review this draft charge.

Town Planner Paul Foley stated a staff review meeting was conducted with the appropriate staff, where the draft new charge was reviewed. The consensus of the group was to keep the charge to one page.

Town Administrator Elizabeth Sullivan stated she attended the staff review meeting; as well as Conor Smith, interim Harbormaster – who recommended to view the town of Chatham’s charge of their Energy and Climate Action Committee. Paul Foley added that the committee plans to meet quarterly, but can meet more frequent if needed.

Chris Lambton supported the quarterly meetings and suggested the name “Resiliency and Sustainability Committee”. John Terrio was interested in combining both the Climate and Coastal Resiliency Advisory Committee and as well as the Alternative Energy Committee in the future.

Ricco Maddamma, current Chair of the Climate and Coastal Resiliency Advisory Committee approached the podium and spoke more on the committee and issues they address. Ricco Maddamma stated this committee can be supplemental to departments by addressing citizens’ concerns and then further working with the proper department if needed. He was in support of the proposed charge as written.

Julie Kennie, Dennis resident, approached the podium and acknowledged the importance of this committee and the work they do. Julie Kennie suggested to narrow the scope of work to more pertinent issues.

Paul McCormick liked the charge but suggested the title be changed to “Coastal Resiliency and Environmental Sustainability Committee”.

Paul McCormick moved to approve the current draft Climate and Coastal Resiliency Advisory Committee Charge Amendments and to rename the Climate and Coastal Resiliency Advisory Committee to the “Energy and Climate Resiliency and Sustainability Committee”. Carlyn Carey seconded the motion. McCormick aye, Lambton aye, Carey aye, Plath aye, Terrio aye. VOTE: 5-0-0

Carlyn Carey clarified that current charge still has the Alternative Energy Committee as its own independent committee.

4. Review and consider appointing Charles McCaffrey as Police Officer with full police powers pursuant to M.G.L. 41-97A for a term to expire on December 31, 2026

Paul McCormick moved that Charles M. McCaffrey be appointed as a Police Officer with full police powers pursuant to MGL 41-97A, subject to a one-year probationary period for a term beginning January 19th, 2026 and expiring January 18th, 2027. Carlyn Carey seconded the motion. McCormick aye,

Lambton aye, Carey aye, Plath aye, Terrio aye. VOTE: 5-0-0

Paul McCormick moved that Charles M. McCaffrey be appointed as Licensing Board Agent for a term beginning January 19th, 2026 and expiring January 18th, 2027". Carlyn Carey seconded the motion. McCormick aye, Lambton aye, Carey aye, Plath aye, Terrio aye. VOTE: 5-0-0

5. Discussion on legal response regarding YMCA prevailing wage applicability

Brad Crowell, Dennis resident and recent Chair of the YMCA Board of Directors approached the podium. Stacie Peugh, President and CEO of the YMCA Cape Cod, was also on Zoom.

Chris Lambton stated by legal opinion, if the town works with the YMCA, prevailing wage would be required. Chris Lambton stated the YMCA would have more flexibility if they were independently built. He felt it was more sustainable for the town to build their own community center, which could be accomplished in less time. Chris Lambton expressed that it would be more advantageous for the YMCA to work on their own - to avoid paying prevailing wage, and to privately accomplish this. Brad Crowell added that it took approximately 4-5 years to build the Falmouth YMCA center. Jim Plath suggested to continue the dialogue with the YMCA, in case the two-thirds vote for the community center failed at town meeting. John Terrio suggested to wait to see the outcome of the town meeting vote and to make the decision to continue working the YMCA based off that result. Jim Plath suggested to schedule a meeting with town council due to the potential adjustment of opinion. Town Administrator Elizabeth Sullivan stated town council suggested to discuss this matter further. Jim Plath felt it would be helpful for the Board to allow the YMCA to review the legal opinion; then come back to have further discussion. Brad Crowell stated his team will continue to work on this proposal; and that next is the development of financial models. He added that his team has invested money into market studies and studies to confirm that the site would be feasible. Brad Crowell stated his team will continue to do so, until informed that the Select Board is no longer interested. Chris Lambton asked if sites in bordering towns were still under consideration. Brad Crowell responded that the site they have honed in on in Dennis is their most pursued at this point.

Jim Plath moved that the Select Board share the legal opinion with Brad Crowell and Stacie Peugh, who are representing the YMCA. John Terrio seconded the motion. McCormick aye, Lambton aye, Carey aye, Plath aye, Terrio aye. VOTE: 5-0-0

6. Review and consider reappointing Erin Burnham as Deputy Shellfish Constable for a term to expire on December 31, 2028

Paul McCormick moved to reappoint Erin Burnham as Deputy Shellfish Constable for a term to expire on December 31, 2028. Carlyn Carey seconded the motion. McCormick aye, Carey aye, Plath aye, Terrio aye, (Lambton abstained). VOTE: 4-0-1

7. Review and consider reappointing Jordan Halloran as Shellfish Constable for a term to expire on December 31, 2028

Paul McCormick moved to reappoint Jordan Halloran as Shellfish Constable for a term to expire on December 31, 2028. Carlyn Carey seconded the motion. McCormick aye, Carey aye, Plath aye, Terrio aye, (Chris Lambton abstained). VOTE: 4-0-1

IX. TOWN ADMINISTRATORS REPORT

Town Administrator Elizabeth Sullivan covered the following updates:

Winter Weather Tips

- Reminder of winter weather and limiting time spent outdoors
- Use of alternative heating sources
- Be sure to check carbon monoxide detectors and make sure they are working properly
- Check on neighbors who are elderly or anyone requiring extra assistance
- Keep emergency kits and warm clothing items in vehicles this time of year

Dennis Fuel Assistance Program

Town Administrator Elizabeth Sullivan shared resources are available for residents in need of heating assistance. The Dennis Fuel Assistance Program is available to those residents who have been approved for fuel assistance. Approval is through the Fuel Assistance South Shore Community Action Council. The application includes an income guideline and requires a recent document as proof of residency. Julie Benoit at Dennis Center of Active Living, also takes appointments for the Fuel Assistance Program. This is available for Dennis residents of all ages.

Wastewater

Project updates will continue to be posted weekly on the Town of Dennis website and email updates will be sent to those signed up through the Town of Dennis website. Town Administrator Elizabeth Sullivan extended gratitude to the Department of Public Works for the work they have completed and continue to do towards this project.

Childcare Subsidy Program

Town Administrator Elizabeth Sullivan shared that funds are still available for the Town of Dennis Childcare Subsidy Program, which was funded to provide financial assistance for 50 local families with children who are under five years old as of August 31, 2025, for the program period September 1, 2025 -August 31, 2026.

Applications and required documents must be completed fully and returned to:

Dennis Town Hall
Attention: Childcare Subsidy Program
685 Route 134
South Dennis, MA 02660
Or may be scanned and emailed to DennisCSP@town.dennis.ma.us with the subject line "CSP."

Applications and other info: [Childcare Subsidy Program Overview](#), an [Application Form](#), Applicant Packet and a [Required Documents List](#).

X. CONSENT AGENDA

1. Chris Lambton acknowledged Ken McAloon’s service as Dennis liaison to Barnstable County Human Rights Advisory Commission.
2. Chris Lambton accepted the reappointment of Joanna Golden as a Special Officer with full police powers pursuant to M.G.L.-41-97A for a term to expire December 31, 2026.
3. Chris Lambton accepted the resignation of Kathy DeMeyer from the Tourism Committee and Zoning Bylaw Study Committee.
4. Chris Lambton accepted the resignation of Dennis Eagan from the Arts and Culture Council.
5. John Terrio read the following Warrant for Payment Summary:
Warrant signed on December 16th:
 - Payroll Warrant 23PR26 in the total amount of \$641,995.35Warrants signed on December 18th:
 - Vendor Warrant 26-13EXP in the total amount of \$7,430,124.93
 - Payroll Warrant 24PR26 in the total amount of \$530,895.35Warrants signed on December 23rd:
 - Caleb Chase Special Warrant 26-13AEX in the total amount of \$7,160.00
 - Payroll Warrant 25PR26 in the total amount of \$572,038.11

Warrants signed on December 31st:

- Vendor Warrant 26-14EXP in the total amount of \$2,064,251.64
- Payroll Warrant 26PR26 in the total amount of \$455,787.58
- Solar Warrant 26-14SLR in the total amount of \$227,878.30

6. John Terrio read the following Contract Execution Summary:

The Contracts executed by Town Administrator between the \$250,000 - \$500,000 threshold include:

- Contract with Lawrence Lynch in the amount of \$479,615.14
- Phase 1 No. 1 Water Resource Recovery Facility Contract for Change Order – Pipe for WRRF to the intersection of South Gages Rd. to reach recharge site 2 (Bob Crowell) in the amount of \$292,834.67

XI. MINUTES

Paul McCormick moved approval of the December 2, 2025 minutes, as they were prepared and presented. Carlyn Carey seconded the motion. The Board voted unanimously in favor. VOTE: 5-0-0

Carlyn Carey moved approval of the December 9, 2025 minutes, as they were presented and presented. John Terrio seconded the motion. The Board voted unanimously in favor. VOTE: 4-0-1 (Paul McCormick abstained)

XII. ADJOURN TO EXECUTIVE SESSION

Paul McCormick moved to adjourn to executive session at 8:05pm and to not return. Carlyn Carey seconded the motion. McCormick aye, Lambton aye, Carey aye, Plath aye, Terrio aye. VOTE: 5-0-0

1. **PURSUANT TO M.G.L. C. 30A, SEC. 21(A) REASON #3:** To discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares. *IAFF – Fire*
2. **PURSUANT TO M.G.L. C. 30A, SEC. 21(A) REASON #7:** To comply with, or act under the authority of, any general or special law or federal grant-in-aid requirements; specifically, approval, review, and/or possible release of executive session meeting minutes in accordance with G.L. c. 30A, § 22(f):
 - a. November 4, 2025; 4:00pm
 - b. December 9, 2025; 6:38pm
 - c. December 9, 2025; 7:14pm