

**Meeting Minutes of the
Town of Dennis
Community Preservation Committee
February 9, 2023 - 7pm
Prue Meeting Room**

RECEIVED BY: 
Dennis Town Clerk's Office
March 20, 2023 @ 8:30 a.m.

This meeting took place both in person at Dennis Town Hall and remotely via conference phone pursuant to the law signed by Governor Baker on June 16, 2021 - An Act Extending Certain COVID-19 Measures Adopted during the State of Emergency, which includes an extension, until March 31, 2023, of the remote meeting provisions of his March 12, 2020 Executive Order Suspending Certain Provisions of the Open Meeting Law.

Members Present: Chairman Chris Foley, Chris Lambton, Cynthia Stead, William Collins, Henry Kelley, William Clark and Jeff Treiber

Members Not Present: Brad Bishop and Frank Dahlstrom

Call to Order and Declaration of a Quorum, Meeting Participation Statement and Recording Statement

Chairman Foley called the meeting to order at 7pm and read the meeting participation and recording statements.

Review of Grant Agreements

FORWARD

Chair Foley read the proposed agreement. It included areas such as the funding details of the total approved of \$685,000. The funds are to be used for the project as outlined and a completion date by December 31, 2026 (renewable by Select Board). No disbursement of funds by the accountant will be made until written approval is given by the Chair of the CPC. An affordable housing restriction will be placed on all units created or supported by CPC funds and progress reports will be given in 3-month intervals with a final report 30 days after the completion of the project.

It was discussed that paragraph's 7a and 7f were not needed and it was decided to delete them.

Mr. Foley made a motion to accept the contract as amended, deleting paragraphs 7a and 7f, for presentation to the Select Board and then to FORWARD. Mr. Lambton seconded the motion and all voted in favor; 7-0-0.

Dennis Housing Authority

Chair Foley said he anticipated the contract to be executed at the end of February or first of March and it will be up to grantee to manage the funding to coordinate with the program's disbursement schedule. Since it is a new program that lasts over a three year period, Chair Foley will offer guidance on the most prudent way to take the funding.

Modifications were discussed and made to the draft agreement.

Mr. Kelley made a motion to recommend approval of the agreement as amended. Mr. Lambton seconded the motion and all voted in favor; 7-0-0.

Jericho Historical Center

Chair Foley noted the Dennis Historical Commission will hold the restriction and that the recipient of the funds will be the Jericho Committee.

Mr. Lambton made a motion to accept the agreement as presented. Mr. Clark seconded the motion and all voted in favor; 7-0-0.

Habitat for Humanity

Chair Foley reported he had not received the agreement from town council yet.

However, the funding need is not immediate, as Habitat is currently working with the Planning Board.

Review of outstanding grants with expiration dates

Cemetery Burial Markers Grant will remain open ended to use whenever the need arises. Funds will not be taken back, they will remain in perpetuity.

The \$175K grant for the Affordable Housing Trust was just signed and expires on December 31, 2024.

The \$125K grant for the Affordable Housing Trust expired on December 31, 2022.

Mr. Kelley made a motion to extend the recently expired DMAHT grant of \$125k to December 31, 2023 upon receipt of request. Mr. Lambton seconded the motion and all voted in favor; 7-0-0.

There was \$10K remaining in the Jericho Grant and they have sent a letter requesting the grant be closed, no additional funds will be needed.

The Cape Playhouse \$250K was thought to be previously extended to June 30, 2023.

The \$23K for the Bush Survey can be closed out, a letter to that effect will be received shortly from Diane Rochelle.

The West Schoolhouse grant was extended to June 30, 2023.

The Historic Research grant was extended to June 30, 2023.

The Playground Upgrades grant has a \$14K available balance and Mr. Pineau has been asked to let the CPC know if the project is complete.

The Sunshades grant has a \$2K available balance and again, Mr. Pineau has been asked to let the CPC know if the project is complete.

The Cultural Center grant was extended to June 30, 2023.

The Tobey Farm grant debt of \$160K should have been retired, Chair Foley will speak to the Finance Director about that.

The most recent approved grants of the Jericho Barn, Habitat for Humanity, FORWARD and Dennis Housing Authority Rental Assistance Program will have an expiration date once they are signed.

Approval of Minutes

Mr. Clark made a motion to approve the minutes of the January 26, 2023 meeting as amended. Mr. Lambton seconded the motion. Mrs. Stead abstained from the vote; all others voted in favor; 6-0-1.

Mr. Clark made a motion to adjourn the meeting at 7:51pm. Mr. Collins seconded the motion and all voted in favor; 7-0-0.

Respectfully submitted,
Amanda Lapierre /s/
CPC Coordinator