

**Dennis Arts and Culture Council
March 1, 2023
Meeting Minutes**

PRESENT: Jane Cancellieri, Roger Shoemaker, Lisa Valkenier
ABSENT: Emily Entwisle, David Kaplan

Co-Chair Jane Cancellieri called the meeting to order at 5:38 PM.

The minutes for the January 4, 2023 meeting were approved.

FY 23 GRANT UPDATES:

Jane is keeping close track of the DACC expenditures and paperwork given the trouble DACC has experienced with receiving timely and accurate responses over the past year from the Dennis Town Hall about the Finance Department's administration of the DACC accounts and disbursement of payments to grantees and vendors.

Of the 19 grantees for FY23, 9 were paid \$2565 on Feb. 15, 2023 after turning in their grant agreements and W-9s. 7 more grantees have turned in paperwork, and Jane will submit the request for \$1950 in payments to Town Hall. 3 grantees have outstanding paperwork despite 2nd reminders: Eventide Theatre Company for 2 projects (\$500 & \$250) that will take place in summer and fall of 2023 and Friends of Bass River for 1 project (\$150) that took place in fall 2022.

A FY23 grantee, Pirates and Patriots, has changed their business name to New Latitudes Events Solutions.

When the local printer, who printed the FY23 panel books in November 2022, was not paid by Feb. 3, he called Town Hall. Jane reports that the printer was on February 15, although the Finance Department initially refused to pay the \$125 bill despite the \$131.25 balance in the DACC account.

RECRUITING:

The posts on the DACC and Dennisport and Dennis Facebook pages generated one prospective new member, who ultimately decided not to join

the DACC. New approaches to recruiting must be used. Jane has some prospects and ideas.

Roger reviewed the "safe harbor" provision in the MCC guidelines for making quorum when grant proposal reviewing and voting meetings occur for the FY24 cycle in October 2023 through January 2024. The DACC will stay in touch with MCC about developments.

NEXT MEETING GOALS:

A new liaison with the Dennis Select Board is necessary, especially given the problems DACC experienced with the Dennis Finance Department over squaring DACC accounts and payments.

OTHER BUSINESS:

Roger shared the template and rubric he uses when reading and scoring the MCC panel books online. This is a possible alternative to paying for the panel books to be printed in the next cycle.

Lisa uploaded past DACC minutes and other documents to Google Drive under the DACC Gmail account.

Jane will look into borrowing a portable hot spot from the Dennis Public Library for future meetings since Town Hall does not provide internet access to committees in the meeting rooms.

The meeting was adjourned at 6:44 PM.

The next meeting will be on Wednesday, May 3, 2023 at 5:30 PM

Respectfully Submitted,

Lisa Valkenier, Recording Secretary