

**Dennis Arts and Culture Council
October 4, 2023
Meeting Minutes**

PRESENT: Patty Barnes, Jane Cancellieri, Dennis Egan Emily Entwisle, David Kaplan Roger Shoemaker, Lisa Valkenier

VISITOR: Julie Kline

Co-Chairs Emily Entwisle and Jane Cancellieri called the meeting to order at 5:37 PM.

The minutes for the Sept. 6, 2023 meeting were approved.

GRANT UPDATES:

The final reports for all the FY23 grantees have been submitted with the exception of 2:

- Cape Cod Chamber Music Festival
- Rhonda Fazio/Dyeing to Wear

Both grantees' events have occurred, and Jane Cancellieri has reminded both to submit their final paperwork.

FINANCIAL REPORT:

The DACC financial report is due on the MCC website by October 17th. David Kaplan met with the Town of Dennis Finance Director and received the LCC Account Form, which he distributed to the DACC members. David will enter the financial report into the MCC's SmartSimple system.

CULTURAL DISTRICT FORMATION:

The information session and discussion has been rescheduled until February 2024, after the DACC completes its grant cycle work.

FRIENDS OF DACC:

The possibility of forming a group to raise funds for DACC grantees will be discussed in 2024 after the current grant cycle is approved. The DACC cannot fundraise as an organization, but it can accept donations.

GRANT PANEL BOOKS:

5 copies of the FY24 panel books will be ordered and distributed to members who prefer not to read the grant applications online. Last year's order cost \$125.

GRANT RUBRIC:

Roger Shoemaker presented his rubric for assessing grant applications, which is based on the DACC's published priorities. Final edits were approved, and Roger will distribute the final version for DACC members to use when evaluating and discussing FY24 grant applications.

OTHER: DACC INFORMATION CARD UPDATE

David Kaplan distributed the updated design for the DACC rack card, and it was approved. The next step is to price the printing job.

The meeting was adjourned at 6:26 PM.

**The next meeting will be on Wednesday, November 1, 2023 at 5:00 PM
at the Dennis Police Department, which has internet access.**

Respectfully Submitted,

Lisa Valkenier, Recording Secretary