

# TOWN ADMINISTRATOR'S REPORT

## OCTOBER 19, 2021

### **1. SPECIAL/ FALL TOWN MEETING DATE, LOCATION**

Special Town Meeting will be held on Tuesday, October 26, 2021, at 7:00 pm in the Nathaniel H. Wixon Innovation School Auditorium.

The Town Meeting Warrant can be found here <https://www.town.dennis.ma.us/town-clerk/pages/town-meeting-information>

In addition, in coordination with the Health Director the following protocols will be in place for Town Meeting.

**Purpose:** These COVID-19 safety recommendations are issued to provide guidance to help protect against the spread of COVID-19 at the Special Town Meeting. These standards are advisory only.

**General Standards:** Residents that are feeling sick, are exhibiting any of the following symptoms (fever, cough, shortness of breath, chills, muscle pain, headache, sore throat, or new loss of taste or smell), or have potentially been exposed to someone with confirmed or suspected COVID-19, should not attend town meeting. A potential exposure means having household contact or having close contact (within 6 feet) with an individual with confirmed or suspected COVID-19 for prolonged periods of time (over 15 minutes) while the person is symptomatic or 48 hours before symptoms developed.

The Town of Dennis will be holding the Special Town meeting indoors and will provide masks and hand sanitizer for those attendees who wish to utilize.

#### **I. Attendance**

- Attendees of Town Meeting will sign in as they would normally do.

#### **II. Social Distancing**

- Plexiglass will be utilized at each check-in table.
- Voters will not approach public microphone for questions or comments unless recognized by the Moderator. The microphone will be disinfected after each speaker.

#### **III. Face Coverings**

- Attendees are not required to wear a face covering but may if they feel more comfortable (masks are available upon request at sign in tables).

#### **IV. Cleaning and Disinfecting and Hygiene Protocols**

- Alcohol-based hand sanitizers with at least 60% alcohol will be available at entry/exit points, check-in tables and registrar table.

**V. Handouts**

- Town Warrants will be available at the meeting, but you are encouraged to print your own copy from the Town web-page [www.town.dennis.ma.us](http://www.town.dennis.ma.us)
- No other handouts are allowed without prior approval from the Moderator

**VI. Notification of Positive Case**

- Town meeting officials will work with the board of health in the event that anyone is exposed to COVID-19 at the meeting. Meeting attendees may need to be identified and contacted by the Bboard of Health or contact tracing collaborative.

Respectfully,

Elizabeth C. Sullivan, Town Administrator