

TOWN OF DENNIS



FEE BOOK 2024

Proposed Fees – Calendar Year Fees effective 1/1/2024. Fiscal Year Fees effective 7/1/2024.

Proposed to Select Board 01/09/2024

Published on Town website on 12/18/2023 in accordance with
the Town of Dennis Fee Bylaw.

Fees changed are highlighted and may need Town Meeting approval.

INTRODUCTION

The Town of Dennis maintains a program of user fees in many departments in order to offset the cost of providing services to the public. User fees are a common means by which a municipality can diversify its revenue base to relieve the burden on the tax levy while maintaining essential and valuable services. User fees are generally charged for public services that are not used by all citizens in order that the costs of such services not be borne by the general tax levy. A periodic analysis of the income generated by any given fee will help determine the need for certain services provided by the Town.

The justification for the charging of user fees is that the tax levy should not be required to bear the cost of providing all services to its citizens. The actual cost incurred by the Town in work hours, materials and supplies and other operating costs can place a tremendous burden on other revenue sources. Fees must be levied equitably based on the perceived beneficiaries of any service; in other works a balance must be maintained between who pays for a given service and who benefits from that service. Some fees provide purely individual benefits (e.g., birth and death certificates, marriage licenses and maps) and warrant that the full cost of the service is borne by the user. Other fees (e.g., community programs and the Town transportation system) provide indirect community benefits. Those services are paid for in part by the users but are subsidized by the municipality.

Fees can be used to offset much of the cost of operating certain public service oriented Town Departments. As described above, fees are sometimes levied according to the beneficiaries of the service. Accordingly, departments such as the Building Department that exist almost entirely as service oriented entities could theoretically subsist on revenues generated from fees. Departments such as the Board of Appeals, on the other hand, are less self-sufficient because they handle issues that affect all Dennis citizens. User fee revenue can offset the costs of providing service to all citizens. All departments must determine an equitable and effective balance of services and related fees and charges.

The manner by which each fee is levied can affect the actual and perceived equity of any fee. The Town of Dennis uses two principal types of fees. The most common type is a flat fee; that is, all users are charged equally for a service. The flat fee is easy to collect and to administer, and it covers a broad spectrum of public demand with ease. The other type of fee levied is charged by type, class, ability to pay or level of consumption. This affords flexibility in requiring different levels of payment from certain groups (such as corporations as opposed to individuals) and it can be used to encourage the use of certain facilities by certain user groups. For instance, a lower fee for youth and elderly citizens can increase their use of recreational facilities. An example of a fee that is based on the level of consumption is water and sewer service.

If there is an increase in the cost of providing any municipal service, the Town may find it necessary to raise the fee for that service. Furthermore, changes in state or local laws and policies may require that an adjustment be made. In order to make adjustments to the fee schedule accurately and equitably, each fee-setting agency should consider the following

1. State or local license or permit fee statutes that might affect the proposed change. Such laws change often and warrant at least an annual review of the fees they govern.

These laws limit the flexibility of the Town to adjust fees without legislative action (see Appendices A-M).

2. Charges levied in neighboring jurisdictions for similar services. This comparison may be limited, however, due to widely varying circumstances among Towns.
3. The actual cost of the service to the Town. This figure should include money paid for salaries, office supplies, depreciation of equipment and any miscellaneous and overhead costs.
4. Past, present and projected revenue income from any given source. This analysis might include a consideration of how much money has been raised with that fee in past years and, implicitly, how reliable that fee is as a source of revenue. This analysis will create a fairly accurate picture of how necessary the service is to the public.
5. The extent to which any given fee is able to recover the full cost of providing a service. As noted above, self-sufficiency is appropriate in some departments and not in others. This factor must be considered in determining the extent to which fees can be relied on to cover the cost of any department.
6. Potential for a change in service demand and use if fees are raised. Consumption tends to be elastic in some areas, which may alter the perceived demand for any given service. In other words, if the cost of a service rises significantly, use may decrease.
7. The use of fees to encourage conservation of scarce resources.

Each fee-setting agency should keep these factors in mind when adjusting and setting goals for alternative revenue income.

The attached schedule of fees and charges is a comprehensive survey of most of the fees charged by the Town of Dennis as of January 1, 2022 or July 1, 2022 depending on department. A few departments, such as Recreation, sponsor a wide range of seasonal activities that are not included in this booklet. Some departments also issue their own fee schedules. Please note that information containing statutory limitations on fees is contained in the appendices.

Each department in the Town government that levies fees and charges under the jurisdiction of the Select Board will submit its recommendations for fee changes annually to the Town to the Town Administrator. Each department will be responsible for reporting any information concerning fees charged in other communities. The Select Board will be expected to review these recommendations each year and to adjust fees periodically in order to keep up with any changes in the cost of providing services. Up-to-date user fees and charges can be expected to generate significant alternative revenues for the Town.

Elizabeth Sullivan
Town Administrator

TABLE OF CONTENTS

Introduction	2
Administration	5
Ambulance	5
Animal Control.....	5
Assessors.....	6
Beach Department.....	6
Board of Appeals.....	7
Board of Health	9
Building Inspection Department	11
Cemetery/DPW	14
Council on Aging	14
Engineering/DPW.....	14
Fire Department	14
Golf.....	15
Harbormaster Department.....	16
Historic District	17
Information Technology.....	18
Library	18
Licensing Board	18
Municipal Building Rental	19
Natural Resources.....	20
Planning Board.....	21
Police Department.....	23
Recreation.....	24
Sanitation/DPW	25
Sealer of Weights and Measures	26
Town Clerk	26
Treasurer/Collector.....	28

Appendices A-M: Legal citations pertaining to fees in each department.

FEES CHANGES NEEDING TOWN MEETING APPROVAL ARE NOTED IN BOLD

ADMINISTRATION

Public Records Costs~ CMR 32.06:

Per copy \$0.05 per sheet
Electronic documents No charge
Other- photographs, computer tapes, plans/layouts..... Cost of Reproduction
Search Time ~ time needed to locate a requested record, pull it from the files, copy it and return it to the files – time lowest paid employee in the agency capable of performing search time with a cap of \$25 per hours. Estimate should be given to the public prior to preparing the documents.

Access Over Town Property Policy Fee \$1,300.00

AMBULANCE

Basic Life Support, Non Emergency..... \$441.00
Basic Life Support, Base Rate ~~\$1,200.00~~ **\$1,300.00**
Advanced Life Support, Non Emergency \$1,008.00
Advanced Life Support Base Rate ~~\$1,900.00~~ **\$2,000.00**
Advance Life Support, 2 Base Rate \$1,908.00
Specialty Care \$1,428.00
Mileage Fee (per mile) ~~\$30.00~~ **\$40.00**
Oxygen..... Included in ALS Rates
Airways..... Included in ALS Rates
IV Therapy..... Included in ALS Rates
Defibrillation Included in ALS Rates

ANIMAL CONTROL

See Appendix B for information on the legal basis of the Animal Control fees schedule.

License & Tags Violation:

First verified offense Warning
Second verified offense \$50.00
Third verified offense and subsequent \$100.00

Vaccination of dogs & cats against rabies Violation

First verified offense Warning
Second verified offense \$50.00
Third verified offense and subsequent \$100.00

Leash Law Violation:

First verified offense Warning
Second verified offense \$50.00
Third verified offense and subsequent \$100.00
Impoundment Charges- dogs \$15.00
Impoundment Charges- cats \$10.00

Aggressive & Threatening Dog Violation

First verified offense	\$100.00
Second verified offense	\$150.00
Third verified offense	\$300.00

Barking Dog Violation:

First verified offense	Warning
Second verified offense	\$30.00
Third verified offense	\$50.00
Fourth and subsequent offenses	\$100.00

Dog Waste Bylaw Violation:

First verified offense	\$30.00
Second verified offense	\$50.00
Third verified offense and subsequent	\$150.00

Animal Neglect

First verified offense	Warning
Second verified offense	\$50.00
Third verified offense and subsequent	\$100.00

- Unlicensed Dog Violation: All dogs six months or older must be licensed annually. Late fine is \$5.00 plus the cost of the license after January 31.

ASSESSORS

Property Tax Commitment CD	\$25.00
Certified Abutters List	\$15.00
Field Cards	\$0.05
Documents from Registry of Deeds per page	\$1.00
Owner Street Listing (Report) per page	\$0.50
Copies	\$0.05
Special Listings/Reports	\$10.00

PROPERTY RESEARCH: Research of property information older than ten years requires searching the records in storage container. Fee is established as per Secretary of State: Fees for Public Records 32.06 CMR

BEACH DEPARTMENT

Sticker Fees

Resident/tax payer	\$50.00
Replacement Stickers	\$10.00
Seasonal (cottage colonies)	\$180.00
Weekly	\$90.00

Daily parking- M-TH	\$30.00
Daily parking- F-SAT-HOLIDAYS.....	\$30.00
Non-Resident Seasonal Pass	\$360.00

BOARD OF APPEALS

See Appendix A for information on the legal basis of the Board of Appeals' fee schedule.

ZONING BOARD OF APPEALS ZONING HEARINGS

SPECIAL PERMIT FEES

SP1 New or Renovated Space Up to 500 sf	\$250.00
SP2 New or Renovated Floor Space of 501 sf to 2,000 sf	\$750.00
SP3 New Floor Space Up to 30,000 sf (SP2 + \$0.10/sf over 2,000 sf)	\$750 + \$0.10*(project size -2000)
SP4 New Floor Space Over 30,000 sf (SP3 + \$0.01/sf over 30,000 sf)	\$750 + \$0.10*(28,000 sf) + \$0.01*(project size – 30,000 sf)
SP5 Renovated Floor Space Up to 30,000 sf (SP2 + \$0.025/sf over 2,000 sf)	\$750 + \$0.025*(project size -2000)
SP6 Renovated Floor Space Over 30,000 sf (SP5 + \$0.01/sf over 30,000 sf)	\$750.00 + \$0.25*(28,00sf) + \$0.01*(project size – 30,000sf)
SP7 Plans Creating New and Using Renovated Floor Space (SP2 + SP3[if new space is less than 30,000 sf then] + SP5[up to 30,000 sf combined new and renovated space] + (0.01/sf over 30,000 sf))	\$750.00 + \$0.10*(new space up to 30,000sf – 2000sf) + [if new space is less than 30,000sf] \$0.025*(renovated space up to 30,000sf – new space) + \$0.01*(project size – 30,000sf)
SP8 Plan Revisions (for Second and Additional Revisions)	50% of original fee

VARIANCE FEES

V1 New or Renovated Space Up to 500 sf.....	\$250.00
V2 Project of 501 sf to 2,000 sf	\$750.00
V3 New Floor Space Up to 30,000 sf (V2 + \$0.10/sf over 2,000 sf)	\$750.00 + \$0.10*(project size -2000)

V4 New Floor Space Over 30,000 sf (V3 + \$0.01/sf over 30,000 sf)
 \$750.00 + \$0.10*(28,000 sf) + \$0.01*(project size - 30,000 sf)
 V5 Renovated Floor Space Up to 30,000 sf (V2 + \$0.025/sf over 2,000 sf)
 \$750.000 + \$0.025*(project size-2000)

V6 Renovated Floor Space Over 30,000 sf (V5 + \$0.01/sf over 30,000 sf)
 \$750.00 + \$0.025*(28,000sf) + \$0.01*(project size – 30,000sf)

V7 Plans Creating New and Using Renovated Floor Space (V2 + V3[if new space is less than 30,000 sf then] + V5[up to 30,000 sf combined new and renovated space] + (0.01/sf over 30,000 sf))

.....
 \$750 + \$0.10*(new space up to 30,000 sf -2000 sf) + [if new space is less than 30,000 sf] \$0.025*(renovated space up to 30,000 sf - new space) + \$0.01* (project size – 30,000sf)

V8 Plan Revisions (For Second and Additional Revisions)50% of original fee

EXTENSIONS/MODIFICATIONS AND REVISIONS

E1 Up to 30,000 sf (\$250 + \$0.01/sf over 2000 sf up to 30,000 sf)
 \$250.00 + \$0.01*(project size – 2000sf)
 E2 Over 30,000 sf (\$250 + \$0.01/sf up to 30,000 sf + \$0.001/sf over 30,000 sf)
 \$250.00 + E1 + \$0.01*(project size – 30,000sf)

APPEALS OF A BUILDING COMMISSIONERS DETERMINATION

A1 Appeals..... \$250.00

COMPREHENSIVE PERMITS

CP1 Comprehensive Permits (\$50/unit)..... \$50.00*(number of units)
 CP2 Plan Revisions (For Second And Additional Revisions)50% of original fee

SIGN CODE BOARD OF APPEALS HEARINGS

VARIANCES

SV1 Sign Code Variances (\$250/ sign)..... \$250.00*(number of signs)

SPECIAL PERMITS

SV2 Sign Code Special Permits (\$250/ sign)..... \$250.00*(number of signs)

EXTENSIONS/ MODIFICATIONS AND REVISIONS

SE1 Extensions/ Modifications and Revisions (\$250/ sign)..... \$250.00*(number of sigs)

APPEALS

SA1 Sign Code Appeals (\$250) \$250.00

*Legal notice charges billed directly to applicant by local newspaper

BOARD OF HEALTH

See Appendix B for information on the legal basis of the Board of Health's fee schedule.

Food Service:

Food Establishments:

Base Permits	\$110.00
Greater than 50 seats.....	\$160.00
Greater than 100 seats.....	\$220.00
Residential Food Service	\$105.00
Common Victualler	\$75.00

Retail Food (Base Fees):

Establishments 0-100 sq. ft.	\$90.00
Establishments 100-500 sq. ft.	\$135.00
Establishments 500-1000 sq. ft.	\$160.00
Establishments greater than 1000 sq. ft.	\$215.00

Temporary Food Service:

Commercial/Profit Organizations.....	\$35.00
Charitable/non-profit.....	\$00

Other Food Service

Mobile Food Server/Vendor (prepared foods)	\$90.00
Mobile Food Server/Vendor (packaged foods).....	\$60.00
Caterer serving meals/functions	\$60.00
Bakery	\$60.00
Frozen Desserts	\$60.00
Milk & Cream.....	\$2.00

Food Compliance-Based Surcharge Fees (base renewal fee plus surcharge)

Late renewal, opening w/o permit, complaints, trash or smoking violations	25%
Investigation of food-borne illness	50%
Accelerated inspections (2+ re-inspections, frequent preventative inspections)	60%
Order letter (non-critical violations).....	75%
Order letter (critical violations).....	100%
License suspension/Administrative hearing	150%
License revocation	200%

Fees may be adjusted yearly depending on compliance with food safety regulations.

Swimming Pools, Public and Semi-Public:

Swimming Pool (annual)	\$90.00
Special purpose pool.....	\$90.00
Wading Pool.....	\$90.00

Swimming Pool Compliance-Based Surcharges (base renewal fee plus surcharge):

Late renewal, no water quality analysis for opening, complaints	25%
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Accelerated inspections (2+ re-inspections, frequent preventative inspections, no monthly water quality report 50%

Pool closure (poor water clarity, chemicals outside limits, bacteriological quality, missing or broken water suction outlet cover, non-compliant water testing equipment 75%
 License suspension/Administrative hearing 100%
 License revocation 150%
 Opening without a permit 200%

Sewage, Sewage Disposal, and Rubbish:

Disposal Works Installer's Permit \$110.00
 Septic System Construction Permit (new/upgrade) \$110.00
 Septic System Construction Permit (repair) \$40.00
 I/A or Pressure Dose System Review \$90.00
 Variance Application (new construction/additions/alterations)..... \$110.00
 Variance Application (upgrades) \$60.00
 Septic/Wastewater Hauler \$60.00
 Septic/Wastewater Truck Inspection. (per truck) \$15.00
 Septic Re-inspection \$30.00
 Removal of a Stop Order \$50.00
 Septic System Inspection Report Review \$30.00
 Refuse Hauler \$110.00

Applications for Soil Testing:

Each percolation test (per lot) \$90.00

Burial Permits \$0.00

Animal Permits:

Stable Permit (private)..... \$25.00 incl. 2 +\$3.00ea. add. horse/pony
 Stable Permit (boarding) \$35.00 incl. 2 +\$3.00 ea. add. horse/pony
 Farm Animals \$10.00
 Poultry \$5.00

Other Fees:

Funeral Directors \$30.00
 Tanning Facility \$30.00
 Tanning Beds/Booths (per bed/booth)..... \$15.00 (per bed/booth)
 Portable Stations (per station) \$10.00
 Trench Permits \$50.00
 Rental Occupancy Permits ~~\$50.00~~ \$100.00
 21E Environmental Assessment Investigation (per hour)..... \$55.00
 Re-inspection Fee \$30.00

Motels, Inns, Lodging:

Motel \$50.00
 Motel Room Inspection Fee (per room)..... \$3.00

Lodging House	\$50.00
Inn	\$100.00
Mobile Trailer Park	\$100.00

The following licenses are required by state law and the fees have been established by Town Meeting or later Select Board

Recreation Camps.....	\$60.00
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The following permit requirements and fees have been established by other promulgated regulations of the Board of Health:

Body Art Practitioner	\$100.00
Body Art Establishment.....	\$500.00

BUILDING INSPECTION DEPARTMENT

RESIDENTIAL

New Construction

New Construction 100 sq. ft. or less.....	\$64.00
New Construction more than 100 sq. ft. (per sq. ft).....	\$0.64
Foundation Only	\$200.00

Alterations, Renovations, Repair

100 sq. ft. or less: All alterations, Renovations, Repairs (otherwise not specified)	\$64.00
More than 100 sq. ft.: All alterations, Renovations, Repairs (otherwise not specified)	\$0.64

Swimming Pools

Above Ground	\$65.00
In-ground.....	\$100.00
Tents	\$30.00
.....	
Residing, Re-roofing.....	\$50.00
Windows and exterior doors.....	\$50.00
Roofing & Siding Combination.....	\$90.00
Roofing or Siding & Window/Door Combination.....	\$90.00
Roofing & Siding & Window/Door Combination.....	\$130.00
Weatherization	\$50.00

Demolition

Principle Buildings.....	\$225.00
Accessory Buildings (Over 200 sq. ft.).....	\$65.00

COMMERCIAL

Demolition

Principal Buildings	\$322.00
Accessory Building over 120 sq. ft	\$85.00

COMMERCIAL

Construction

New Construction (all use groups 100sq. ft. or less).....	\$80.00
New Construction (all use groups more than 100 sq. ft).	\$0.80
Foundation Only	\$300.00

Alterations, Renovations, Repairs

All Alterations/Renovations/Repairs 100 sq. ft. or less.....	\$85.00
All Alterations/Renovations/Repairs over 100 sq. ft.	\$0.85
Roofing.....	\$100.00
Siding.....	\$100.00
Windows & Exterior Doors.....	\$100.00
Weatherization.....	\$100.00
Swimming Pools.....	\$200.00

MISCELLANEOUS

Zoning Application/Determination	\$40.00
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Equipment/Appliance Installations

Wind Generators/Mills/Communication Towers (per foot)	\$5.00
Alternative Energy (Free Standing one and two family) per sq. ft.	\$0.25
Alternative Energy (Roof Mounted one and two family)	\$135.00
Alternative Energy (Free Standing Commercial).....	\$0.30/sq. ft. Maximum \$50,000.00
Alternative Energy (Roof Mounted Commercial) per unit.....	\$525 Maximum \$2,100.00

Sheet Metal

Residential Per Unit.....	\$50.00
Commercial Per Unit	\$100.00

Pre-Building code Structures, Certificates of Occupancy for Cause Only

Certificate of Inspection	\$80.00
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Temporary Certificates of Occupancy (Cause only)

Residential	\$40.00
.....	
Others	\$114.00
.....	

SIGNS

Under 10 sq. ft	\$27.00
10-20 sq. ft	\$50.00

21-30 sq. ft	\$65.00
31-40 sq. ft	\$84.00
41-50 sq. ft	\$95.00
51-60 sq. ft	\$110.00
over 60 sq. ft	\$240.00

Permits/Certificates/Services not otherwise specified

Re-inspections (for work not ready for inspection, complete work or failure of inspector to gain access to premises).....	\$40.00
*Permit for starting construction prior to permit being issued 2X permit cost	

Residential Plumbing and Gas (one and two family)

First Fixture.....	\$50.00
Each Additional Fixture.....	\$10.00

Commercial Plumbing and Gas

First Fixture.....	\$60.00
Each Additional Fixture.....	\$15.00

Combination Plumbing/Gas 1 Fixture

Water Heater/Boilers.....	\$75.00
Change of Contractor.....	\$50.00

GAS HISTORY

1. Permit issued for work started before permit issued (except as allowed by code for emergency work) shall be double permit fee.
2. Unit is defined as: areas within a building; or a separate building designed or intended to be used as separate tenant or occupiable spaces.
3. Permits issued to same person licensed for plumbing/gas installation, the fee shall be \$60.00.
4. For work not ready for inspection, incomplete work or failure of inspector to gain access to premises

ELECTRICAL PERMITS

Residential Units (Single and Two family, Attached Townhouse)

New Construction/Additions/Renovations/Remodel up to 1200 sqft per unit.....	\$100.00
New Construction/Additions/Renovations/Remodel 1200-3000 sqft per unit	\$150.00
New Construction/Additions/Renovations/Remodel Over 3000 sqft per unit.....	\$200.00
Service	\$50.00
Minor Changes/Appliances	\$40.00
Alternative Energy (Roof and Ground)	\$75.00
Pool (Above Ground and Inground)	\$75.00

Commercial Units Multi-Dwellings (3 or more)

New Construction/Additons/Remodel up to 750 sq.ft. per unit	\$135.00
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New Construction/Additions/Remodel 750-1500 sq.ft. per unit	\$165.00
New Construction/Additions/Remodel Over 1500 sq.ft. per unit.....	\$200.00
Service	\$65.00
Minor Changes	\$50.00
Alternative Energy (Roof) per unit	\$200.00
Alternative Energy (Ground) per killowatt: max \$20,000	\$40.00
Pool	\$200.00

Re-inspection Fee Commercial/Residential
 Re-Inspections (For Work Not Ready For Inspection, Incomplete Work, Incorrect Work,
 or Failure of Inspector to Gain Access to Premises) \$78.00

*Permit Issued for Work Started Before Permit Issued (Except as Allowed By Code for
 Emergency Work) Shall Be Double Permit Fee.

CEMETERY

See Appendix J for the legal basis of the Cemetery fee schedule.

Interment Fee.....	\$175.00
License of Burial/Single Grave	\$425.00
Cremation Lot License of Burial/2 cremation grave.....	\$350.00
Monument Mark-out fee	\$75.00
Perpetual Care (Single Grave).....	\$200.00

COUNCIL ON AGING

The Council on Aging Department offers a wide range of activities and lessons that are
 not listed here. Please contact the Council on Aging Department at (508) 385-5067 for
 more information regarding programs.

ENGINEERING

Road & Trench Opening Permit Fee	\$50.00
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FIRE DEPARTMENT

See Appendix F for information on the legal basis of the Fire Department's fee schedule.

PERMITS:

Oil Burner Installation Permit.....	\$30.00
Blasting Permit	\$30.00
Tar Kettle Permit	\$30.00
Black Powder Permit.....	\$30.00

Oil Tank Truck Permit.....	\$30.00
Propane Permit	\$30.00
Flammable Storage Permit.....	\$30.00
Cannon Permit	\$30.00

INSEPECTIONS:

Carbon Monoxide Inspection.....	\$30.00
Smoke Detector Inspection	\$30.00

MISECELLANEOUS:

Removal of Underground Gasoline/Fuel Tank	\$30.00
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GOLF

18 Hole Golf, Cart Fees, Daily, Member.....	\$15.00 \$16.00
9 Hole Golf, Cart Fees, Daily, Member.....	\$10.00 \$11.00
19 Hole Golf, Cart Fees, Daily, Non-Member	\$21.00 \$22.00
9 Hole Golf, Cart Fees, Daily, Non-Member	\$15.00 \$16.00
Golf, Membership, Junior	\$185.00 \$200.00
Golf, Membership, Junior Non-Resident	\$260.00 \$286.00
Golf, Membership, Young Adult 19-22	\$315.00 \$335.00
Golf, Membership, Young Adult 19-22, Non-Resident.....	\$370.00 \$407.00
Golf, Membership, Non-Resident Grandfathered	\$1,070.00 \$1,150.00
Golf, Membership, Resident.....	\$875.00 \$962.00
Golf, Membership, Adult 23-29.....	\$675.00 \$725.00
Golf, Membership, Adult 23-29 Non-Resident.....	\$875.00 \$960.00
Golf, Membership, Resident Freeze 75+	\$679.00, \$699.00, \$724.00
Golf, Membership, Non-Resident	\$1,300.00 \$1,430.00
Golf, Range Balls, Large Bucket	\$8.00
Golf, Range Balls, Small Bucket	\$5.00
Group 1, 18 Holes	\$70.00 \$72.00
Group 1, 18 Holes, 11am-2pm.....	\$58.00 \$60.00
Group 1, 9 Holes and Twilight.....	\$45.00 \$46.00
Group 1, After 4pm.....	\$29.00 \$30.00
Group 2, 18 Holes, Mon -Thur.....	\$45.00 \$46.00
Group 2, 18 Holes, FSSH.....	\$55.00 \$58.00
Group 2, 9 Holes and Twilight Mon-Thur.....	\$35.00 \$36.00
Group 2, 9 Holes and Twilight FSSH.....	\$42.00 \$44.00
Group 3, 18 Holes, Mon -Thur.....	\$55.00 \$56.00
Group 3, 18 Holes, FSSH.....	\$70.00
Group 3, 9 Holes and Twilight Everyday	\$45.00
Group 3, 9 Holes, FSSH 11am-1pm.....	\$58.00 \$60.00
Group 4, 18 Holes, Everyday	\$35.00
Group 4, After 1pm.....	\$20.00
Group All, Senior 65+ Early & Late 9	\$30.00

HARBORMASTER DEPARTMENT

See Appendix G for information on the legal basis of the Harbor Department's fee schedule

PARKING FEES

Resident sticker (car only).....	\$55.00
Resident sticker (car and trailer)	\$100.00
Non-Resident (car and trailer).....	\$105.00
Daily Parking – Sesuit East Side (Vehicle) per day	\$10.00
Daily Parking – Sesuit East Side (Vehicle with Trailer) per day	\$15.00
Daily parking – West (car only)	\$12.00 \$20.00
Daily parking – West (car and trailer, Monday – Thursday).....	\$17.00
Daily parking – West (car and trailer, Friday – Sunday and holidays).....	\$17.00
Crew Member Parking Sticker.....	\$30.00

SESUIT HARBOR

Slips – resident per ft. (20' minimum).....	\$90.00 \$94.00
Slips – non-resident per ft. (20' minimum).....	\$134.00 \$140.00
Slip Holder Dock Box.....	\$250.00
Moorings – resident (16' minimum).....	\$185.00
Moorings – non-resident (16' minimum).....	\$185.00
Moorings – over 16' per ft.....	\$8.00
Overwintering of shellfish	\$10 per cleat or \$25 per float
Waterways Special Use Permit – Resident	\$100.00
Waterways Special Use Permit – Non- Resident.....	\$300.00

BASS RIVER\$

Slips – resident per ft. (20' minimum).....	\$90.00
Slips – non-resident per ft. (20' minimum).....	\$134.00
Moorings – resident	\$185.00
Moorings – non-resident.....	\$185.00

SWAN RIVER LANDING

Rack Storage	\$30.00
Sand Anchor	\$30.00

PRIVATE DOCK

Dock storage per ft. (16' minimum).....	\$5.00
Rack storage per ft. (16' minimum)	\$5.00

TRANSIENT SLIP

June 1 to September per foot/night.....	\$4.00 \$5.00
October 1 to May 31 per foot/night.....	\$2.00
Temporary Transient Slip – 4 hour maximum-	\$10.00
Shore power - per cord daily	\$10.00

TRANSIENT MOORING

Summer per ft. daily	\$1.50
Spring & Fall per ft. daily	\$1.00

OFF LOAD PERMIT

Light	\$75.00
Medium	\$150.00
Heavy	\$500.00

PRAM.....	\$125.00
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10A float	\$360.00
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ELECTRICITY

Low.....	\$105.00
High.....	\$225.00

HAULER

Daily	\$25.00
Seasonal	\$100.00

ILLEGAL FEES

Mooring	\$100.00
Illegal Removal.....	\$100.00
Storage of Illegal Removal	\$300.00

HISTORIC DISTRICT

OLD KINGS HIGHWAY

New Buildings	
Commercial	\$85.00
Residential	\$55.00
Additions and/or Alterations and Sheds	\$28.00
Signs	\$28.00
Fences	\$28.00
Exemption forms	\$22.00

SOUTH DENNIS HISTORIC DISTRICT

New Buildings	\$46.00
Additions/Alterations.....	\$29.00
Small things (Sheds; Fences, etc.).....	\$12.00
.....	
.....	

INFORMATION TECHNOLOGY

DVD Copies \$10.00

LIBRARY

See Appendix H for information on the legal basis of library fees.

LIBRARY CARDS:

New card FREE
Lost library card replacement \$1.00

OVERDUE FEES:

Book, Adult and Teen \$0.10/day, maximum \$3.00
Book, Child \$0.10/day, maximum \$1.00
DVD \$1.00/day, maximum \$3.00
Museum Passes \$5.00/day, maximum \$10.00

LOST MATERIALS – COST OF THE MATERIAL PLUS \$5.00 PROCESSING

Out of print non-fiction \$40.00
Fiction Books \$25.00
Audio CD \$20.00
Juvenile Materials \$15.00
Magazines and Periodicals \$5.00
DVD \$20.00
Music CD \$15.00
Museum Pass Cost of replacement varies

*Costs in this list are approximate and based on the average cost of similar items. Actual costs will vary.

MISCELLANEOUS FEES:

Printing and Copying \$0.20 per page
Fax Service \$2.00 first page, \$1.00 each additional
DVD and Music CD Cleaning \$1.00 per disc

All funds go into Library Revolving fund

LICENSING

Weekday Live Entertainment (per activity) \$100.00
Juke Box \$75.00
Automatic Amusement Devices (per machine) \$50.00
Pool Table \$50.00
Bumper Cars \$25.00
Go Carts \$25.00
Batting Cages \$50.00
Motion Picture (per screen) \$50.00
Sunday Dancing 1pm-12midnight \$100.00

Sunday Dancing Open prior to 1pm (12 midnight to 1pm Sunday)	\$100.00
Sunday Live Music 1pm-12midnight	\$100.00
Sunday Live Music Open prior to 1pm (12 midnight to 1pm Sunday)	\$100.00
One-day Liquor (for profit)	\$50.00
One-day Liquor (non-profit)	\$30.00
One-day Entertainment (for profit)	\$50.00
One-day Entertainment (non-profit)	\$30.00
Yard Sale	\$5.00
All Alcohol Common Victualler	\$2,000.00
All Alcohol Club	\$2,000.00
All Alcohol Inn	\$2,000.00
All Alcohol Package Store	\$2,000.00
Wine & Malt Restaurant	\$1,500.00
Wine & Malt Package Store	\$1,500.00
Licensing Application Filing Fee	\$100.00
Junk Dealer	\$50.00
Playhouse	\$50.00
Mini Golf	\$60.00
Auto Dealer Class I	\$150.00
Auto Dealer Class II	\$150.00
Auto Dealer Class III	\$300.00
Pouring Fee – Brewery/Winery	\$500.00

See Appendix C for information on the legal basis of the Town's fee schedule.

MUNICIPAL BUILDING RENTAL

Senior Center, 1 day/mo, for profit, year	\$1,370.00
Senior Center, 1 day/mo, non-profit, year	\$319.00
Senior Center, 1 day/mo, for profit, day	\$115.00
Senior Center, 1 day/mo, non-profit, day	\$25.00
Senior Center, 2 days/mo, for profit, year	\$2,042.00
Senior Center, 2 days/mo, non-profit, year	\$450.00
Senior Center, 2 days/mo, for profit, day	\$85.00
Senior Center, 2 days/mo, non-profit, day	\$19.00
Senior Center, 1 day/wk, for profit, year	\$3,413.00
Senior Center, 1 day/wk, non-profit, year	\$745.00
Senior Center, 1 day/wk, for profit, day	\$65.00
Senior Center, 1 day/wk, non-profit, day	\$14.00
Senior Center, 1 day, for profit	\$175.00
Senior Center, 1 day, non-profit	\$80.00
WDGS, 1 day/mo, for profit, year	\$1,370.00
WDGS, 1 day/mo, non-profit, year	\$319.00
WDGS, 1 day/mo, for profit, day	\$115.00
WDGS, 1 day/mo, non-profit, day	\$25.00
WDGS, 2 days/mo, for profit, year	\$2,042.00
WDGS, 2 days/mo, non-profit, year	\$450.00

WDGS, 2 days/mo, for profit, day.....	\$85.00
WDGS, 2 days/mo, non-profit, day.....	\$19.00
WDGS, 1 day/wk, for profit, year.....	\$3,413.00
WDGS, 1 day/wk, non-profit, year.....	\$745.00
WDGS, 1 day/wk, for profit, day.....	\$65.00
WDGS, 1 day/wk, non-profit, day.....	\$14.00
WDGS, 1 day, for profit.....	\$175.00
WDGS, 1 day, non-profit.....	\$80.00
Carleton Hall, 1 day/mo, for profit, year.....	\$1,370.00
Carleton Hall, 1 day/mo, non-profit, year.....	\$319.00
Carleton Hall, 1 day/mo, for profit, day.....	\$115.00
Carleton Hall, 1 day/mo, non-profit, day.....	\$25.00
Carleton Hall, 2 days/mo, for profit, year.....	\$2,042.00
Carleton Hall, 2 days/mo, non-profit, year.....	\$450.00
Carleton Hall, 2 days/mo, for profit, day.....	\$85.00
Carleton Hall, 2 days/mo, non-profit, day.....	\$19.00
Carleton Hall, 1 day/wk, for profit, year.....	\$3,413.00
Carleton Hall, 1 day/wk, non-profit, year.....	\$745.00
Carleton Hall, 1 day/wk, for profit, day.....	\$65.00
Carleton Hall, 1 day/wk, non-profit, day.....	\$14.00
Carleton Hall, 1 day, for profit.....	\$175.00
Carleton Hall, 1 day, non-profit.....	\$80.00
VIC Hall, by contract.....	\$11,400

NATURAL RESOURCES

See Appendix E for information on the legal basis of the Conservation Commission's fee schedule under the local by-law.

PUBLICATIONS:

Wetland Protection Act Regulations (310CMR)Available online only – free

BROCHURES:

Trail Maps of Conservation Areas free

PERMITS:

For building, site alteration and/or landscaping activity within 100 feet of a wetland, 200 feet of a brook or for drainage issues as defined in the Massachusetts Wetlands Protection Act, G.L.C. 131 §40 and the Dennis By-Law, Article XXXII, General By-Law of r Wetlands Protection.

MA Wetlands Protection Act

(Total cost defined by project design)..... minimum of \$67.50

OTHER:

Request for Determination of Applicability..... \$50.00

Four Wheel Drive Resident Pass	\$165.00
Four Wheel Drive Non-Resident Pass.....	\$330.00
Off Season Four Wheel Drive Pass	\$110.00
Blueberry Patch (Cross Patch).....	\$2.00/quart
Garden Plots	\$20.00
Replacement Sticker Fee	\$10.00
Cranberry Bog Lease	by contract
Resident Shellfish License	\$20.00
Non-Resident Shellfish License	\$65.00
Over 70 Shellfish License.....	\$3.00
Commercial Shellfish License	\$250.00
Private Licensed Shellfish Area.....	\$25.00/\$1.00 Renewal
Fish Weir	\$500.00/5 years
Non-Criminal Citations	Maximum of \$300.00 per violation (Officer's discretion)

PLANNING BOARD

See Appendix A for information on the legal basis of the Board of Appeals' fee schedule.

SPECIAL PERMIT AND SITE PLAN REVIEW FEES

SP1 New or Renovated Space up to 2000sf of Site Coverage Exclusive of Parking, Walkways and Driveways.....	\$750.00
SP2 New Floor Space Between 2000sf and 30,000sf (SP1 + \$0.10/sf over 2000sf)	\$750.00 + \$0.10*(project size -2000)
SP3 New Floor Space Between over 30,000sf (SP1 + \$0.10/sf over 30,000sf)	\$750.00 + \$0.10*(28,000sf) = \$0.10*(project size -30,000sf)
SP4 Renovated Floor Space Between 2,000 and 30,000 sf (SP1 + \$0.025/sf over 2,000 sf)	\$750.00 + \$0.025*(project size -2000)
SP5 Renovated Floor Space Over 30,000 sf (SP4 + \$0.01/sf over 30,000 sf)	\$750.00 + \$0.025*(28,000 sf) + \$0.01*(project size - 30,000 sf)
SP6 Plans Creating New and Using Renovated Floor Space (SP1 + SP2[if new space is less than 30,000 sf then] + SP4[up to 30,000 sf combined new and renovated space] + (0.01/sf over 30,000 sf))	\$750.00 + \$0.10*(new space up to 30,000 sf -2000 sf) + [if new space is less than 30,000 sf] \$0.025*(renovated space up to 30,000 sf - new space) + \$0.01* (project size - 30,000 sf)
SP7 Plan Revisions (For Second and Additional Revisions).....	50% of original fee

SP8 Minor Modification After Approval of Plan.....	\$500
SP9 Major Modifications (\$500 + \$0.10/sf up to 30,000 sf + \$0.01/sf over 30,000)	\$500 + \$0.10*(floor space up to 30,000sf)+\$0.01*(floor space over 30,000sf)
SP10 As-Built Submissions (\$250 payable at time of SP approval).....	\$250
SP11 Affordable Housing Developments(\$50 per unit of housing created)	\$50*(# of new units)

LAND SUBDIVISION FEES

APPROVAL NOT REQUIRED PLANS

A1 Perimeter Plans Eliminating Interior Lot Lines (plans that could otherwise be filed as an MGL CH 41 Section 81X plan with the Registry of Deeds)	\$300
A2 Lot Line Adjustments (Plans adjusting lot lines without creating new lots)	\$300
A3 Approval Not Required (creation of new lots) (\$250 for up to three lots and \$75 per lot over 3)	\$250+\$75*(# of lots over 3)

SUBDIVISION PLANS

P1 Preliminary Plans (\$250 for up to 3 lots and \$75 per lot over 3)	\$250+\$75*(# of lots over 3)
P2 Preliminary Plans Revisions During 45 Day Review (1 allowed with original fee, 50% of original fee due for second and each additional)	P1*.5

D1 DEFINITIVE PLAN

D1A If No Preliminary Plan Filed (\$600 for up to 3 lots and \$275 per lot over 3)	\$600+\$275*(# of lots over 3)
D1B If Preliminary Plan Filed in Preceding 7 Months (\$350 for up to 3 lots and \$175 per lot over 3)	\$350+\$175*(# of lots over 3)
D2 Definitive Plan - Plan Revisions During Review Period 1 allowed with original fee, 50% of original fee due for second and each additional	D1 (A or B)*.5

M1 Modifications, Rescissions, Changes and Amendments

M1A Within 2 years of approval of definitive plan (\$350 + \$175 per new or changed lot)	\$350+\$175*(# of new or changed lots)
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M1B If beyond two years of approval of definitive subdivision (\$600 + \$275 per new lot or lot changed)
\$600+\$275*(# of new or changed lots)

As-Built Submissions \$250 payable at time of subdivision approval \$250

Road Inspection Fees \$750 per roadway in subdivision payable at time of subdivision approval \$750

OPEN SPACE VILLAGE DEVELOPMENTS

OS1 Open Space Village Developments \$500 plus related subdivision fees
\$500 plus related subdivision fees noted above

OTHER FEES

Lot Releases (\$50/lot) \$50*(# of lots)
 Covenant Extensions (\$100) \$100
 Bond Releases (\$150 payable at the time of posting) \$150
 Staff Plan Review Meeting Requests No Charge
 Repetitive Petition Requests \$250

*Legal notice charges are billed directly to applicant by local newspaper.

POLICE DEPARTMENT

See Appendix I for information on the legal basis of the Police Department's fee schedule.

ADMINISTRATIVE

Traffic Detail Use of Motor Vehicle \$20/hr

COPIES OF POLICE REPORTS:

Motor vehicle accident report mailed*
 Up to 6 pages \$5.00
 Each additional page \$0.50/page
 Motor vehicle accident, picked up \$0.50/page
 Crime Incident or miscellaneous
 Mailed* \$1.00page
 Picked up \$0.50/page

LICENSES AND PERMITS:

Hawker's and Peddler's License00/week
 Firearms LTCA \$100.00
 Firearms ID Card \$100.00
 Firearms Dealer's License00 / 3 years
 Gunsmith License no charge
 License to sell ammunition - new applications only00
 License to sell ammunition - renewal year period

VIOLATIONS:

Handicap Zone	\$150.00
Fire Lane	\$100.00
Overtime Parking	\$50.00
Within 10 ft. of Hydrant.....	\$100.00
Within 15 ft. of Fire Station Entrance (if posted)	\$50.00
Across Street from Fire Station (if posted)	\$50.00
Within 20 ft. if an Intersection	\$50.00
Upon a Crosswalk or Sidewalk.....	\$50.00
Upon Roadway in a Rural District	\$50.00
Over 1 ft. from Curb.....	\$50.00
Wrong Direction	\$50.00
Less than 10 ft. Unobstructed Lane.....	\$50.00
Across Private Road or Driveway.....	\$50.00
Alongside or Opposite Excavation	\$50.00
On Bridge or Approach Thereto	\$50.00
All Night Parking when Restricted	\$50.00
Double Parking.....	\$50.00
Improper Angle Parking.....	\$50.00
Service or Loading Zone	\$50.00
Prohibited Areas.....	\$50.00
Vehicle for Sale	\$50.00
Beach/Harbor Parking No Permit	\$50.00
Bus Stop or Taxi Stand	\$100.00
Blocking Access of fire apparatus on private way	\$200.00

RECREATION

The Recreation Department offers a wide range of activities and lessons that are not listed here. Please contact the Recreation Department at (508) 760-6159 for more information regarding seasonal programs.

JOHNNY KELLEY FACILITY AND FIELD PERMIT USE FEES:

Field Use for Games (2 hour limit – NO LIGHTS)	\$10.00 per hour
Field Use for Games (2 hour limit – LIGHTS).....	\$40.00 per hour
Court Use (NO LIGHTS)	15.00 per hour
Court Use (LIGHTS).....	20.00 per hour
Pavilion (*4 hour limit)	\$10.00 per hour
Pavilion and field (2 ½ hour limit on field).....	\$30.00
Johnny Kelley Great Room rental	\$60.00 4 hrs, \$100 for day
Facility or Tournament use by group (NOT regularly renting).....	\$150.00 per day

Lighted hour use is rounded up

PRINCESS BEACH PAVILLION (Conservation)

Pavilion (*4 hour limit)	\$10.00 per hour
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SANITATION/DEPARTMENT OF PUBLIC WORKS

All fees for use of the Town of Dennis Transfer Station & Recycling Center are set by the Select Board and reviewed and/or adjusted as deemed necessary.

USER FEES – RESIDENTIAL/ HOUSEHOLD TRASH

STICKERS:

Initial Pass (Residential/Household Trash).....	\$190.00 \$210.00
Second Pass (limited to one per Initial Pass)*	\$22.00
Replacement Pass (with proof of purchase)*	\$12.00 \$15.00
Recycling Only Sticker.....	\$44.00

Usage Fees (Residential/Household Trash)

Household Trash (per 33 gallon bag/barrel with recycling permit).....	\$6.00
Household Trash (per bag/barrel without pass)	\$10.00 \$15.00/day use

\$6.00 each additional trash bag. **Unlimited recycling for the day. All other fees apply.**

Transfer Station stickers are no longer sold on site. You can purchase them at Town Hall from Tuesday after Labor Day until April 1, 685 Route 134., South Dennis, thereafter.

BULKY WASTE & RECYCLABLES FEES:

Dehumidifiers, Microwaves and Air Conditioner	\$5.00/ea
Upholstered Chair, Washer, Dryer, Refrigerator, Freezer, Stove and Water Heaters.....	\$10.00/ea
TV & Computer Monitors.....	\$15.00/ea
Loveseat, Couch and Sofa	\$15.00/ea
Tires - Passenger Car with & without rims	\$5.00 \$10.00/ea
Trucks	\$20.00 \$30.00/ea
Propane - 1 lb. Tanks	No Charge
20 lbs. Tanks	No Charge
>20 lbs. Tanks	\$20.00/ea
Mattress, Box Springs	\$20.00 \$40.00
Commercial Mattress, Box Springs	\$28.00 \$50.00
Carpet – Bundled 4’ x 12”	\$5.00/ea
Automotive Batteries	No Charge

Scrap Metal, shredable & unshredable, heavy, i.e., cast iron items

Less than 200 lbs	free
> 200 lbs	\$10.00

Demolition Debris/SEMASS unacceptable solid waste

Asphalt, Brick & Concrete	\$20.00/ton
Minimum /entry 4’ long	\$10.00
Maximum/entry Construction & Demolition	\$175.00 \$225/ton
Yard Waste Minimum/entry (logs, brush, shrubs)	\$5.00 \$8.00 one barrel

Minimum/entry (logs, brush, bushes)	
small pickup truck or trailer	\$15.00
large pickup truck or trailer	\$20.00 \$60.00
one ton truck commercial	\$30.00 \$70.00/ton

INOPERATIVE SCALE FEES:

Metal, Yard Waste	\$6.00/cy
Demolition Debris	\$14.00/cy

COMMERCIAL COMPOST MATERIAL:

Wood chips, leaves, grass clippings, mulch, etc. (\$25.00 minimum charge).... \$40.00/ton

SEALER OF WEIGHTS AND MEASURES

Sealer of Weights and Measures' is currently contracted with the Town of Barnstable.

TOWN CLERK

See Appendix M for information on the legal basis of the Town Clerk's fee schedule.

COPIES/CERTIFICATIONS/POSTAGE & HANDLING:

Certification of Document	\$1.00
Certification of Residency or Voter Registration	\$1.00
Postage & Handling for on-line transactions	\$1.50

VITAL RECORDS:

Certificate of Birth, Marriage, or Death	\$10.00
Abstract of Birth, Marriage, or Death Record	\$10.00
Intention of Marriage	\$25.00
Affidavits & Corrections	\$10.00
Out of Commonwealth Events.....	\$10.00
Delayed Record of Birth	\$20.00
Copy any manuscript or record pertaining to a birth, marriage or death.....	\$5.00/pg

BUSINESS/PROFESSIONAL FILINGS & RECORDINGS:

File certificate of person conducting business under any title other than his/her real name

any title other than his/her real name	\$30.00
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File by person conducting business under any title other than his/her real name of a statement of change of his/her residence or of her/his discontinuance, retirement or withdrawal from, or of a change of location of such business.....

.....	\$15.00
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Furnish certified copy of certificate of person conducting business under any title other than his/her real name, or a statement by such person of his/her discontinuance retirement, or withdrawal from such business.....

.....	\$15.00
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Recording the name and address, the date and number of the certificate issued to a person registered as a physician, optometrist, osteopath, or podiatrist in the Commonwealth or issuing a certified copy thereof \$20.00

Recording order granting locations of poles, piers, abutments or conduits, alterations or transfers thereof, and increase of number of wires and cables or attachments under the provisions of Section 22 of Chapter 166 \$40.00

Additional for each street of way included in such order \$20.00

Receiving and filing of a complete inventory of all items to be included in a "closing out sale," "going out of business sale," "lost our lease sale," or other designation of like meaning \$10.00/first page, \$2.00/each additional page

Power of Attorney, recording \$10.00

Assignment for the benefit of creditors, filing & indexing \$20.00

Trust, for filing/amending a copy of written instrument or declaration of by the trustees of an association or trust, \$20.00

recording any paper not specifically named first page \$10.00

each additional page \$2.00

Multiple names: if a paper contains the names of more than two parties, an additional fee of one dollar each shall be charged for indexing the names of additional parties, per name \$1.00

U.C.C. FINANCING STATEMENTS:

Furnishing a certificate

Search \$10.00/hr

Furnishing a copy- first 3 pages \$0.20/pg

Each additional page \$0.20/pg

PERMITS & LICENSES:

Renew Gasoline Permit (annual) \$25.00

Raffles/Bazaars \$25.00/year

ANNUAL DOG LICENSES:

Male/Female \$20.00

Spayed/Neutered \$5.00

Kennel 5-9 dogs, Residential \$50.00

Kennel 10 or more dogs, Commercial \$75.00

Guide, Police, Service Dogs NC

Duplicate tags, each \$1.00

TREASURER/COLLECTOR

See Appendix K for information on the legal basis of the Revenue Department's fee schedule.

Lien Certificates: Per Parcel

Bills to real estate bill due to unpaid water/sewer.....	\$25.00
Land under one acre, no permanent structure	\$25.00
Land with single family residence and outbuildings.....	\$25.00
Land with two family residence and outbuildings	\$25.00
Land with three family residence and outbuildings.....	\$25.00
Land with four or more family residences.....	\$25.00
Land with commercial, industrial, or public utility structure.....	\$25.00
Farms, forest land, and all other real property.....	\$25.00
Condominiums	\$25.00

(N.B. In no case shall fee exceed ½ of 1% of assessed value of real estate.)

Releases.....	Actual Cost
Recording Affidavit.....	Actual Cost
Preparing deed or instrument of taking.....	\$10.00
Preparing advertisement of sale or taking.....	Actual Cost
Advertisement of Scale or Taking.....	Actual Cost
For Affidavit for each parcel.....	\$10.00
Posting Notice of sale of taking posted.....	\$5.00

Returned Checks

1% of check value.....	\$25.00 minimum
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The following sections of Massachusetts General Laws Code of Massachusetts Regulations govern authorities and limits for establishing fees. In other cases the General By-Laws of the Town of Dennis stipulate specific fee for license, registration, or fine rendered. ~ Select Board's Fee Limitation By-Law, 36-8.1, as voted at the April 24, 1990

M.G.L. CH. 66 PUBLIC RECORDS

Section 10 Public inspection and copies of records; presumption; exceptions
950 CMR 32.00 Public Records Access

Fees for Copies of Public Records

M.G.L. Ch. 40 §22F License fees; service charges; acceptance of section

**APPENDIX A
BOARD OF APPEALS**

See Appendix A for information on the legal basis of the Board of Appeals' fee schedule.

**APPENDIX B
BOARD OF HEALTH**

Food Service fees - Approved by Board of Health
M.G.L. Chapter 111, Section 31, and provisions of the State Sanitary and Environmental Codes.
Lodging/Trailer Parks M.G.L 140

**APPENDIX C
Licensing Board**

Alcoholic Licenses M.G.L 138
Entertainment M.G.L 140
Automobile Dealers M.G.L 140

**APPENDIX D
BUILDING/INSPECTION**

Massachusetts State Building Code - 780 CMR
OKH Acts of 1973 Chapter 470 Sec. 7
Building Permits M.G.L 143§3/3A
Electrical Permits M.G.L 143§3L/32
Plumbing M.G.L§142 §13
Signs By law Section 151

**APPENDIX E
CONSERVATION COMMISSION**

Notice of Intention - M.G.L. 131§40
Shellfish License – M.G.L 130§52
Four wheel Drive – M.G.L 40§8C

**APPENDIX F
FIRE DEPARTMENT**

M.G.L 148 Various sections
Permits Granted by the Head of Fire Department - M.G.L. 148:10A. .
Removal of Tanks - M.G.L. 148:38A

**APPENDIX G
HARBOR**

Moorings/Slips CHAPTER 91 § 10A

**APPENDIX H
LIBRARY**

.All Cape libraries have their FINES set by CLAMS. The current FEE structure at DPL (copies, prints, and faxes) was set by the Library Director and the Library Board, and then voted on by the Select Board.

**APPENDIX I
POLICE DEPARTMENT**

License to Carry a Pistol - 801 CMR 4
Firearm Identification Card - M.G.L. 140§129B
Sale of Firearms - M.G.L. 140§122
License to Sell Ammunition - M.G.L. 140§:122B
Bicycle License - M.G.L. 85§11A
Police Report – M.G.L. 66

ANIMAL PERMITS

M.G.L. 140:173 - Licensing and restraining dogs.
Town of Dennis Code

**APPENDIX J
DPW, ENGINEERING, AND CEMETERY**

Cemetery/DPW - Appropriation for and care of cemeteries – MGL 114, § 16
Engineering/DPW - Trench Permit – CMR 520, § 14.00
Sanitation/DPW - Code of Town of Dennis - Landfill - 244-9 Fees

APPENDIX K REVENUE DEPARTMENT

SPECIAL LAWS AND SPECIAL ACTS ACCEPTANCE

DATE	REFERENCE	SUBJECT
1958 ATM	MGL C. 32B	INSURANCE FOR EMPLOYEES
1985 ATM	CH.55 ACTS OF 1984, 1	TAXES UNDER \$25. DUE AND PAYABLE IN SINGLE PAYMENT
1986 ATM	MGL C 64G, 3A	ROOM EXCISE TAX, 2.3% EFFECTIVE 7/1/1986
1986 STM	MGL C 40, S 13	ESTABLISH MUNICIPAL BUILDINGS INSURANCE FUND
1986 STM	MGL C 64G S3A	INCREASE LOCAL ROOM TAX FROM 2.3% TO 4% EFFECTIVE 4/1/1987
1988 ATM	MGL C44, S 53D	ESTABLISH REVOLVING FUND FOR RECREATION
1993 ATM	MGL C140, S 147A	DOG LICENSES AND FINES TO BE PAID INTO TOWN TREASURY
1994 ATM	ART #19	AMBULANCE FUND
1994 ATM	ARTICLE #17	PRINTED FORM OF ANNUAL BUDGET
1995 ATM	MGL C44, S 53E 1/2	ESTABLISH REVOLVING FUND FOR COUNCIL ON AGING
1995 STM	MGL C 60, S2	COLLECTOR MAY WAIVE TAXES OF LESS THAN \$10. & REQUEST ASSESSORS TO ABATE
1998 ATM	MGL C 44, S 53E 1/2	ESTABLISH REVOLVING FUND FOR LIBRARY
1999 ATM	CHPT 104-APPROVED 10/15/99	ACT AUTHORIZING TOWN TO ESTABLISH A CAPITAL IMPROVEMENT FUND
2000 ATM	CH. 269, ACTS OF 2000	AUTHORIZE TOWN TO DEPOSIT FUNDS INTO THE CAPITAL IMPROVEMENT FUND
		PROCEEDS FROM THE SALE OF TAX TITLE FORECLOSURE PROPERTY RESERVIST CALLED ACTIVE DUTY TO CONTINUE WITH MONTHLY HEALTH INS.
2002 ATM	MGL C 32B, S91	
2004 STM	MGL C 59, S 5K	SENIOR CITIZEN VOLUNTARY TAX WORK-OFF ABATEMENT PROGRAM
2004 STM	CH 149 S298,ACTS 2004	COMMUNITY PRESERVATION ACT (9/21/2004, ARTICLE #14)
2005 ATM	SPECIAL LEGISLATION	ESTABLISH A BEACH CAPITAL IMPROVEMENT FUND-APPROVED 9/7/2005
		DEPOSIT OF DAILY PARKING FEE
2005 ATM	CHPT 44, S 53E 1/2	BOARD OF HEALTH MEDICARE REIMBURSEMENT REVOLVING FUND
2006 ATM	CHAPTER 9, ACTS OF 2007	ESTABLISH GOLF COURSE CAPITAL IMPROVEMENT FUND-APPROVED 2/8/2007
2006 STM	SPECIAL LEGISLATION	CALEB CHASE TRUST FUND: RE TAX BILL CHECK OFF BOX NOT LESS THAN \$1.
2006 STM	MGL C 44, S 55C	MUNICIPAL AFFORDABLE HOUSING TRUST FUND (9/26/2006, ART #27)
2007 ATM	SPECIAL LEGISLATION	ESTABLISH A WATERWAYS DREDGE& MAINT. PROGRAM RECEIPTS RESERVE
2007 ATM	SPECIAL LEGISLATION	CAPITAL IMPROVEMENT FUND
2007 ATM	CHPT 44,S 53D	ESTABLISH GOLF DEPARTMENT REVOLVING FUND
2008 ATM	CH 59 ACTS OF 2010	ELECTIONS FOR WATER DISTRICT
2008 ATM	MGL 59 S57C	QUARTERLY TAX BILLS
2009 ATM	MGLC71 S16B	CHAPTER 70 DY & TECH
2009 ATM	CHAPTER 231 ACTS 2010	SHELLFISH MITIGATION FUND
2009 ATM	CHAPTER 371 ACTS OF 2010	BETTERMENTS BORROWING
2009 ATM		DENNIS WATER- SEWER DISTRICT
2009 ATM	MGL C32B S 9D	HEALTH PREMIUM SURVIVING SPOUSE
2009 ATM	MGL C 32B S 18A	RETIREEES TO MEDICARE PART B
2010 ATM	MGL C64L S2 (A)	MEALS TAX
2010 ATM	CHAPTER 180 ACTS OF 2011	BARRIER BEACH FUND
2011 STM	CH 316 ACTS OF 2012	MELPET FARM STABLE OPERATIONS

APPENDIX L
SEALER OF WEIGHTS AND MEASURES

M.G.L. 98§56- Outsourced to Barnstable.

APPENDIX M
TOWN CLERK

Dog Licenses – General Bylaws Chapter 9 §9-2, Chapter 140§137A

U.C.C. fees set by the State's Uniform Commercial Code.

Fishing/Hunting M.G.L 131§12

Deaths/Marriage M.G.L 46

Raffles M.G.L 271§7A

Hawkers and Peddlers - General Bylaws Chapter 76, §76-2; M.G.L. 101:3