

TOWN OF DENNIS WIXON SCHOOL BUILDING COMMITTEE

COMMITTEE MEMBERSHIP

The Select Board shall appoint a committee to be known as the Dennis Wixon School Building Committee, hereinafter referred to as the Committee. Said Committee shall be composed of seven (7) members that will consist of two (2) Select Board members, one (1) Finance Committee member and four (4) members-at-large who are registered voters in the Town of Dennis. The Committee shall appoint a chairperson, a vice-chair and a recording secretary.

COMMITTEE CHARGE

The Committee will be provided with the existing studies that have been performed on this building for their review. The Committee shall advise the Select Board on the scope, disposition, and purpose for the future use of the Wixon School Building. The Committee may provide solutions including an assessment, a plan for implementation, and a timeline. Once the recommendations are made to the Select Board, the Board will determine if the Committee's charge has been fulfilled. When the charge has been completed the Select Board will discharge the Committee.

The Committee shall meet as the charge requires and a majority of members must be present for the Committee to meet and conduct any business scheduled before it. All meetings of the Committee are to be held in a public location, properly posted and open to the public, in accordance with the Massachusetts Open Meeting Law. Minutes of each meeting shall be prepared and approved by the Committee in accordance with Open Meeting Law and posted timely.

- Staff support will include the Assistant Town Administrator, Town Planner, Building Commissioner, and other Department Heads as requested.
- Establish a report of recommendations to present to the Select Board.
- The members of the Board may periodically ask the Committee to provide an update on their progress at a Select Board meeting.

ATTENDANCE

Members of the Committee must comply with the Code of Conduct and the attendance policy.

Approved by the Select Board by unanimous vote on January 9, 2024.