

TOWN ADMINISTRATOR'S REPORT

FEBRUARY 27, 2024

1. REMINDER SPECIAL TOWN MEETING DATE, LOCATION

Special Town Meeting will be held on Thursday, February 29th, at 7:00 pm Dennis-Yarmouth Intermediate School - 286 Station Ave. S. Yarmouth, MA. 02664

- The Town Meeting Warrant can be found here [Special Town Meeting Warrant](#)
- Location: Dennis-Yarmouth Intermediate School - 286 Station Ave. S. Yarmouth, MA. 02664

2. STICKER SALES FOR THE 2024 SEASON - BEACH, TRANSFER STATION, & HARBOR

At this time Sticker sales will be available via online or in-person purchase only (ORV online only).

The Town of Dennis will start Sticker sales on the following schedule:

February 20, 2024 - Transfer Station permits available for online purchase.

March 18, 2024 – Beach and Harbor permits available for online purchase.

April 1, 2024 – Sticker Office open for in person purchase of Transfer Station, Beach and Harbor Permits. ORV online only. (Monday, Tuesday, Wednesday, Thursday 10am – 2 pm)

April 29, 2024 – Sticker Office open for in person purchase of Transfer Station, Beach and Harbor Permits. ORV online only. (Monday – Friday 10am – 4pm)

May 18, 2024 – Sticker Office will add in person sticker purchase hours on Saturday and Sunday, 10am – 2pm

Mutual respect and courtesy are expected of sticker sales personnel and customers. Non-compliance with the Town's guidelines will result in denial of service and seasonal stickers.

No dogs are allowed on beaches from the Friday prior to Memorial Day through Labor Day. Beach stickers are required the Saturday of Memorial Day weekend through Labor Day (5 pm).

Please see the Sticker [Frequently Asked Questions](#) for more information.

3. TOWN OF DENNIS RECEIVES GRANT FROM MASS HOUSINGS PLANNING FOR HOUSING PRODUCTION GRANT PROGRAM

I am pleased to inform that the Town of Dennis has been awarded funding through MassHousing's Planning for Housing Production Grant Program.

The Select Board endorsed the filing of this grant to create future affordable housing at the town-owned property located at 30-Bob Crowell Road.

Thank you, the Housing Coordinator, Maggie Spade-Aguilar, the Town Planner Paul Foley and the Affordable Housing Trust Committee for their work on this grant!

Dear Town Administrator Sullivan:

It is my pleasure to inform you that Dennis's Planning for Housing Production funding request to provide predevelopment technical assistance to support the creation of affordable housing on an 11-acre publicly owned parcel located at 30 Bob Crowell Road in South Dennis has been approved.

The goal of the Planning for Housing Production Program is to forge new partnerships between MassHousing and municipalities to meet the Commonwealth's housing challenges. The program seeks to build on locally driven housing planning projects, by providing cities and towns with additional technical

capacity to implement their housing production vision and deliver new growth in a manner that is consistent with local priorities and needs. We look forward to working with you on your project.

The Select Board will review, discuss and consider next steps on the grant at an upcoming meeting.

4. TOWN OF DENNIS RECEIVES GRANT FROM MASSDOT COMPLETE STREET PROGRAM

Great news! The Engineering Department was successful with their application for Complete Street funds. The \$500,000 grant will pay for the construction of a much-needed sidewalk connection from Old Bass River Road to Route 134 and the Cape Cod Rail Trail along Olde Dennis Approach and Market Place.

The award was made possible by the Select Board adopting the Complete Street Policy which made the Town eligible to apply for the funds.

We plan to work on the design this spring and construct the sidewalk in the fall or spring 2025.

Fantastic work by the Town Engineer, Tom Andrade and his team!!

Thank you for your Tier 3 submission to the Compete Streets Funding Program during Round 2 of the Fiscal Year 2024 application solicitation. We received many applications and had a very competitive application pool from which to select. I am pleased to notify you that Dennis's application has been approved for \$500,000.00.

Awarded municipalities will enter into a contract with MassDOT for the completion of approved work. A member of the Community Grants Group will reach out shortly to gather all necessary information to begin the contracting process. It is anticipated that the Notice to Proceed (NTP) will be issued by March 1, 2024, and the deadline for construction will be June 30, 2026. MassDOT-funded work may not proceed until the NTP is issued.

Please note that as detailed in the Program Guidance, design is not an eligible grant cost. Design work for this project may begin at any time and must be completed by a MassDOT Prequalified Contractor. Construction funds awarded through this program are paid via the reimbursement of approved costs. Reimbursement requests are processed by your District State Aid Engineer in the same manner as Chapter 90 projects.

Please email CompleteStreetsProgram@dot.state.ma.us with questions related to this award. Thank you for your commitment to improving safety, access, and mobility for all roadway users in your community and for your participation in the Complete Streets Funding Program. MassDOT looks forward to working with you on this important project.

Sincerely,

Jonathan L. Gulliver Highway Administrator

5. NEXT MEETING DATES OF THE DENNIS SELECT BOARD

The Dennis Select Board will meet on March 12, 2024 for regularly scheduled business. Upcoming meeting dates of the Select Board can be found on the [Town of Dennis website here](#).

All are welcome to attend and participate in our open and public meetings. The agenda for each meeting is posted 48 business hours prior to the scheduled meeting time and can be accessed through the Select Board's webpage or the Town calendar webpage.

Attend in-person at the Town Hall, Stone Meeting Room. Or for alternative public access join the meeting online via zoom <https://us02web.zoom.us/j/7660036712> or participate by phone by dialing 1-646-558-8656 and entering Conference ID 766 003 6712 #.

6. 2024 ANNUAL TOWN MEETING (ATM) –

The Select Board is underway with their review of Town Meeting Articles for placement on the Warrant, the Board will continue their review over the next several meetings. The Finance Committee will soon commence their review of Town Meeting articles. The Planning Board will be meeting on any proposed Zoning Articles. It is anticipated the Select Board will review the final 2023 Town Meeting Warrant at a meeting in early April. All Town Meeting Article/Warrant Review are held in meetings that are available for the public to attend in person or via zoom. Please see the Meeting Calendar on the Town website for dates/times/locations and meeting agendas.

Pursuant to the Code of the Town of Dennis, By-Law:

Chapter 40, § 1, the Annual Town Meeting will be held on Tuesday, May 7, 2024, the Select Board Opened the Town Meeting Warrant at their meeting held on Tuesday January 9th.

Chapter 40, § 2 and under the MGL chapter 39, § 10, the Annual Town Meeting Warrant & Election Warrant will be posted no later than Tuesday, April 30, 2024.

Chapter 40, § 8, Citizens Petitions are due to the Town Clerk's Office no later than 4:00 pm on Tuesday, March 19, 2024. Pursuant to M.G.L. Chapter 51, §§ 26, 28, the last day to register to vote at both the Annual Town Meeting and the Annual Town Election is Friday, April 26, 2024.

7. JOIN THE TEAM – THE TOWN OF DENNIS IS HIRING

Are you or someone you know looking for work? The Town of Dennis is hiring! Several full and part-time positions available. Apply and view current job openings [here](#).

Respectfully,

Elizabeth C. Sullivan, Town Administrator