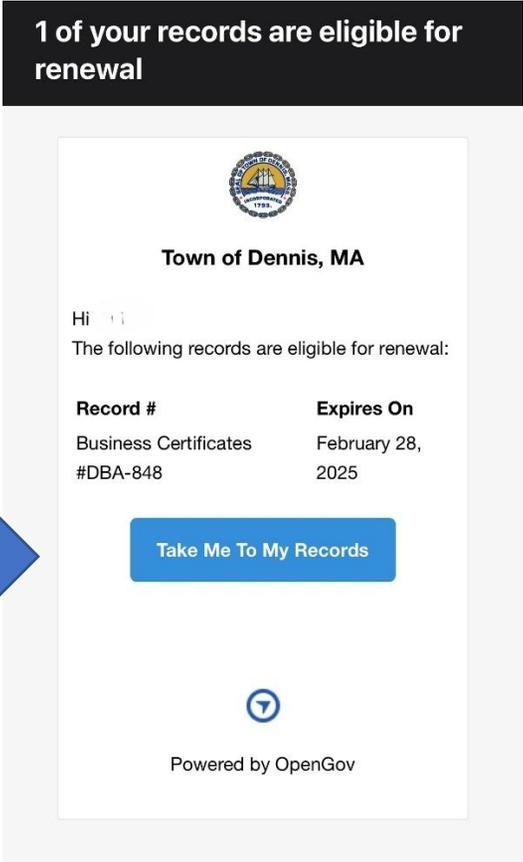


Renewing a Business Certificate (DBA) Online

In the month leading up to your Business Certificate expiration date, you will receive an email from noreply@opengov.com

1

Click TAKE ME TO MY RECORDS



1 of your records are eligible for renewal



Town of Dennis, MA

Hi !!

The following records are eligible for renewal:

Record #	Expires On
Business Certificates #DBA-848	February 28, 2025

[Take Me To My Records](#)



Powered by OpenGov

You will be prompted to login to the Town of Dennis Permitting & Licensing Portal

2



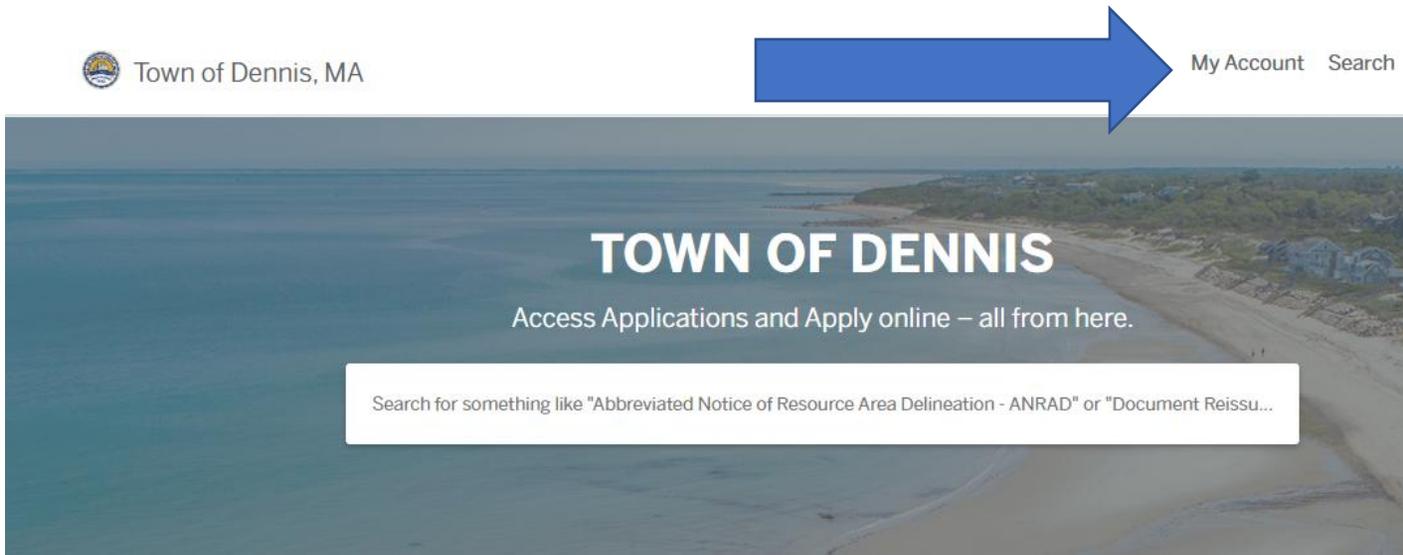
Permitting & Licensing
Welcome to **Town of Dennis, MA**

[Log In](#) [Sign Up](#)

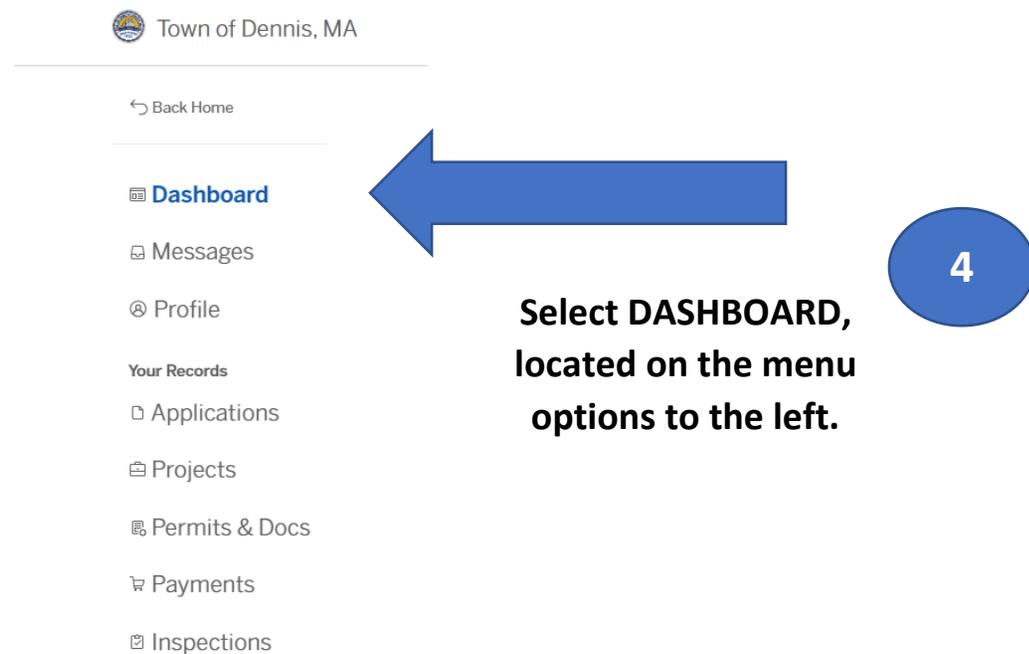
[Don't remember your password?](#)

[Log In >](#)

If this is your first time using the system, select LOGIN, and then “Don’t Remember your password?” to create an account and link your email to your existing permit renewal. You will then receive an email with a link to create your password.



Once you are logged in using your newly created password, select MY ACCOUNT.



5

Under **ACTION REQUIRED**, your renewal will be listed. Select **RENEW NOW**.

Action Required

Renew your Business Certificates

Business Certificates DBA-848 · 685 ROUTE 134, SOUTH DENNIS, MA 02660

Expired on Feb 28, 2025

Renewable until Mar 30, 2025

[Renew Now](#)



Are you sure you want to begin renewing this record?



Cancel

Yes, begin renewal

6

When prompted, click **YES, BEGIN RENEWAL**.

7

Your existing Business Certificate information will populate. Continue through Steps 1 to 5, reviewing the information for accuracy. No attachments are necessary. On the last page, **CONFIRM and SUBMIT** your renewal application.



Once submitted, you will be brought to the payment processing page. Select your preferred method of payment, and then click **PAY NOW**. If paying by cash or check, payment may be made in person at the Town Clerk's office.

Payment

Due Now. Please make a payment in order to continue.

Business Certificates	
Business Certificate Fee	\$30.00
Total Fee Amount	\$30.00

Payment Method

- Pay with a Credit Card
\$1.89 processing fee
- Pay using your bank account
\$0.5 processing fee
- Pay with check, cash, or another method
No processing fee

Amount Due	\$30.00
Total Payment Amount	\$30.00

Once payment is submitted, the Clerk's office will review your submission and issue your certificate. Issued certificates are available for downloading/printing at any time by logging into your Opengov Account. A sealed hard copy will also be issued through mail to the mailing address on file.

If you have any questions, please call the Town Clerk's office at (508) 760-6112 or email us at clerksoffice@town.dennis.ma.us