



**ADOPT an ISLAND PROGRAM**

**Application and Volunteer Agreement**

The Town of Dennis, Massachusetts having offices at 685 Route 134, South Dennis, MA 02660 herein called the Town and the individual or organization whose name and address are:

**Name** (Group, Company, Association, individual)

\_\_\_\_\_

Mailing Address \_\_\_\_\_

Phone \_\_\_\_\_ Cell Phone: \_\_\_\_\_

**Contact Name** \_\_\_\_\_

Hereinafter called "Group", in agreement with the Town which provides that the Group shall maintain in the town of Dennis the following Adopt and Island area: Please fill in the location of your designated island or public space: \_\_\_\_\_

\_\_\_\_\_

Work on traffic islands can be hazardous and every precaution should be taken to work in a safe manner to protect participants as well as the traveling public. The Town will provide cones, signs, and vests upon request by the Group in addition the town will assist with excavation if requested.

The Director of the Department of Public Works (DPW) or his designee must pre-approve all proposed improvements to the island maintained by the Group.

Please call the Dennis DPW at 508-760-6220 with any questions.

**Operating Guidelines**

- 1) The DPW must call and receive a Dig Safe Mark-Out prior to commencing work.
- 2) The application of pesticides and fertilizer must be completed by a licensed individual.
- 3) The use and application of herbicides with glyphosate is prohibited.
- 4) Lawn mowing must be done regularly during the growing season by the group. Lawn mowing should occur every seven to ten days as needed to maintain a neat appearance. Edges must be trimmed with lawn mowing and all clippings removed. Lawns should be kept at a 3-inch height.
- 5) No leaves, clippings, or debris are to be blown into roadways or private property.
- 6) Flowers or perennial beds, must be edged, mulched, and weeded regularly.
- 7) Plantings must not impede the sightlines for safe travel along the roadway.
- 8) Planting beds should be maintained every seven to ten days to remove weeds and debris.
- 9) Litter must be picked up and removed as often as possible.
- 10) Lawn areas and plants are to be watered to keep a neat and green appearance.
- 11) Curbs are to be kept free of weeds and debris.
- 12) Bark mulch is to be pine, hemlock, or a dark mix – no orange.
- 13) In the fall leaves debris and spent plantings must be removed.
- 14) Individual or personalized signs, phone numbers or monuments placed on the island by the Group is prohibited.



The Group may sponsor and install an approved, size appropriate; "Adopt an Island" sign on the island covered by this agreement. This sign must be no taller than 36 inches above the ground; placement of this sign is subject to approval by the Director of Public Works. The sign must be removed prior to December 1<sup>st</sup>.

If the Group abandons or fails to maintain the island for 14 days or more, the Town has the right to remove the sign and reassign the island.

The Group agrees that there is no provision, expectation, or future receipt of compensation by the Town for any costs incurred by the Group for the volunteers' efforts at the island covered by this agreement.

This agreement is entered into voluntarily by both the Town and your organization. The agreement shall be subject to renewal on January 1<sup>st</sup> following the date of acceptance.

The Group agrees to hold harmless the Town from any and all liability, loss, or damages including but not limited to bodily injury, illness, death, loss of revenue, property or equipment damage which the Town becomes legally obligated to pay including attorney's fees, investigative and discovery costs, and court costs as a result of claims demands, or judgments against the Town arising out of or caused by the negligence or fault of the Group or a member, volunteer, or employee of the Group or an agent acting on behalf of the Group while participating in the Adopt an Island Program. All participating minors must submit to the DPW a completed copy of the attached release form, signed by the participating minor's parent or legal guardian.

IN WITNESS WHEREOF, I have executed this release on this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_

BY: \_\_\_\_\_

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Name of Group

APPROVED BY: \_\_\_\_\_ DATE \_\_\_\_\_

Title \_\_\_\_\_

**\* PLEASE SUBMIT DESIGN PLAN FOR RENEWAL ON SEPARATE PIECE OF PAPER & ATTACH TO THIS APPLICATION, FOR APPROVAL.**

Mail application to: Dennis DPW, 120 Theophilus F. Smith Road, South Dennis, MA. 02660



**Town of Dennis**

*Old King's Highway Regional Historic District Committee*

Town of Dennis, 685 Route 134, South Dennis, Massachusetts, 02660  
508-760-6127 (fax) 508-694-2019 (email) kbarton@town.dennis.ma.us

**SIGN SPECIFICATION SHEET**

Applicant: Town of Dennis, Dept. of Public Works Map/Parcel: \_\_\_\_\_

Address of Proposed Sign: All traffic islands within the road layout

Description of Proposed Sign: Cameo white face red letters

Dimensions of Sign: 13" high X 22" wide Total Square Feet: 2

Material Used to Construct Sign: Aluminum

Describe Post and Horizontal Support: See Attached

Letter Type:       Cut Out                       Painted On               Raised Letters  
                          Applied Vinyl               Other \_\_\_\_\_

Font Style: Garamond w/serif ALL CAPITAL

Class of Sign:       Wall Roof                       Ground                       Accessory  
                          Ladder                               Single Faced               Double Faced

Lighted:               Yes                               No

Style of Lighting: Not Applicable Placement: \_\_\_\_\_

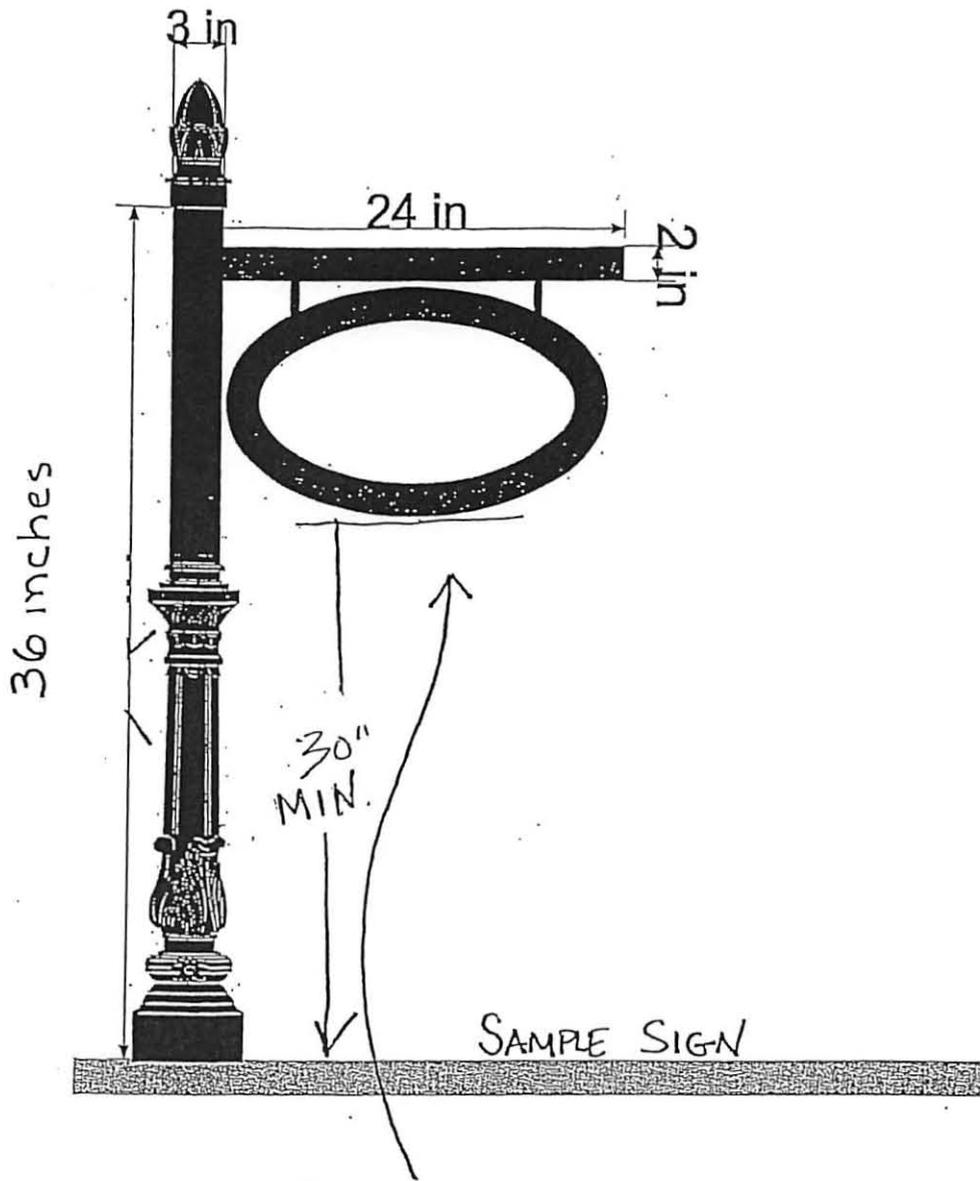
Screening of Lights: \_\_\_\_\_

Site of Sign on Property: To be determined based on location  
(Include site plan showing location of sign(s) and building(s).)

Colors Sign & Lettering: Post and arm - black, cameo sign border black, white face and red lettering.  
(Attach samples)

Provide six (6) scaled drawings of proposed sign.

**PLEASE NOTE**  
**OPEN FLAGS/BANNERS ARE NOT ALLOWED IN THE HISTORIC DISTRICT**



Actual Sign Size: 13"H x 22"W