

**TOWN OF DENNIS
BOARD OF HEALTH
MEMBERSHIP AND CHARGE**

RESOLUTION OF THE BOARD OF SELECTMEN OF THE TOWN OF DENNIS

IT IS RESOLVED THAT the Board of Health shall abide by the following terms and conditions:

1. The Board of Health may advise the Board of Selectmen as to a proposed budget for the Board of Health, such budget to be presented to the Finance Committee by the Board of Selectmen;
2. The Board of Health, when exercising its statutory authority to fix the salary of its employees, shall conduct its review of the salary of its employees and evaluate their performance in accordance with the Town of Dennis evaluation procedures;
3. The Board of Health shall, when exercising its statutory authority to hire employees, use the job descriptions that are set forth in the classification system established by the Executive Secretary. Insofar as a particular position is not referred to in such classification system, the Board of Health shall comply with the Town of Dennis procedures for establishing a new position.
4. The evaluation of the Health Inspector shall be conducted by the executive Secretary or his designee, in accordance with the Town of Dennis evaluation procedures.
5. The Board of Health shall comply with the procedures of the Town of Dennis with respect to daily operations which include, but are not limited to, the number of hours that an employee must work, overtime compensation, vacation, accrual of sick days, and the number and dates of legal holidays established in the Town. The schedule of hours worked shall comply with Town policy to the extent possible, the overriding consideration being the ability of the employees of the Board of Health to be able to perform their duties as required by state statute.
6. Daily supervision and control of the aforementioned administrative matters and all other administrative matters shall be exercised by the Board of Selectmen or its designee. Insofar as this resolution does not list all the administrative matters and there is a question as to what constitutes such a matter, it is within the discretion of the Board of Health to make such determination.

As stated in Article VII, Removal of Appointed Officers
[Adopted 10-26-1999, STM, Art. 16]

Failure to attend meetings.

Where not inconsistent with Massachusetts General Laws, any appointed official who is a member of a multi-member board, committee or commission may be removed by the appointing authority after a public hearing for failure to attend more than three consecutive meetings. Failure to attend, if not adequately explained to the satisfaction of the appointing authority, shall be considered cause for removal.