



TOWN OF DENNIS
DOCUMENT AUTHORIZATION &
IMPLEMENTATION FORM

11-23-20
1 original
DP:nean

Description of Document: Recreation - CPC / Somshades

Requesting Department: Recreation Dept.

Is this an amendment to an existing document? Yes No

Document Description & Summary:

→ Please sign (2 areas) for CPC. Grant application. Packets will be made upon signature. Thank You

Funding Source(s), if applicable		
Funding Category	Appropriation/Source Description	Current Amount of Available Appropriate net of any encumbrances (Provided by Accountant)
Town Meeting Article		
Department Operating Budget		
Grant	CPC.	
Revolving Fund		
Other		

If the document is a contract, please provide the following information:

Awarded Contractor: _____ Contractor Price: \$ _____

Appropriation/Budget: \$ _____ Department Contact: _____ Bid #: _____

Effective Date of Contract: / / Term of Contract: _____

Authorization(s) / Recommendation(s) required:

I. Department Head (Please review for contract content)

Recommended: Not Recommended:

Signature: [Signature] Date: 11/13/20

II. Town Administrator

Authorized: Not Authorized:

Signature: [Signature] Date: 11/23/20

APPLICATION SUBMITTED BY:

Name of Organization: Town of Dennis Recreation Department

Address: 685 Route 134, South Dennis, MA 02660

Phone Number: 508-760-6162

Email: dpineau@town.dennis.ma.us

Chief Executive Officer: Elizabeth Sullivan, Town Administrator

please see memo from Select Board w/te.

Signature: 

Name: (if more than one) Dustin Pineau, Beach & Recreation Director

Signature:  11/13/20



Dennis Select Board Meeting Excerpt
November 3, 2020
Dennis Town Hall
Stone Hearing Room, 5pm

Attendees: Select Board: Chris Flanagan, John Terrio, Chris Lambton, Sheryl McMahon and Paul McCormick

Consider authorizing the Town Administrator's signature on municipal Community Preservation Act Committee grant application from the Recreation Department

Recreation Director Dustin Pineau shared that it was his intention to apply for an additional CPC grant for the purpose of installing sunshades at the following three locations: Wixon School Multipurpose Courts, Johnny Kelley Courts, and the Seaview Park. The Recreation Commission conducted on site meetings at these locations on Friday, October 9, 2020. They met and decided on placement, size and location for the sunshades. After those site visits, he reached out to a couple contractors on the state bid list for budgetary quotes for the projects. Included in packet were quotes and renderings for the locations. The Recreation Commission had an additional meeting on Thursday evening, October 29, 2020. At this meeting, the commission voted unanimously to recommend to the BOS that they endorse filing for a CPC grant for sunshades at these three locations. Mr. McCormick shared that as the liaison to Recreation he went on the tour and believed this was a valuable project.

Motion:

Mr. McCormick moved to forward the application to the Community Preservation Committee and authorize the Town Administrator to sign the application; Mr. Lambton seconded. The Board voted: Mr. McCormick "aye", Ms. McMahon "aye", Mr. Lambton "aye", Mr. Terrio "aye" and Mr. Flanagan "aye". (5-0-0)

A True Copy Attest

Theresa Bunce
Theresa Bunce, Dennis Town Clerk

Nov. 23, 2020
Date

APPLICATION FOR DENNIS COMMUNITY PRESERVATION FUNDS

CALENDAR YEAR 2020

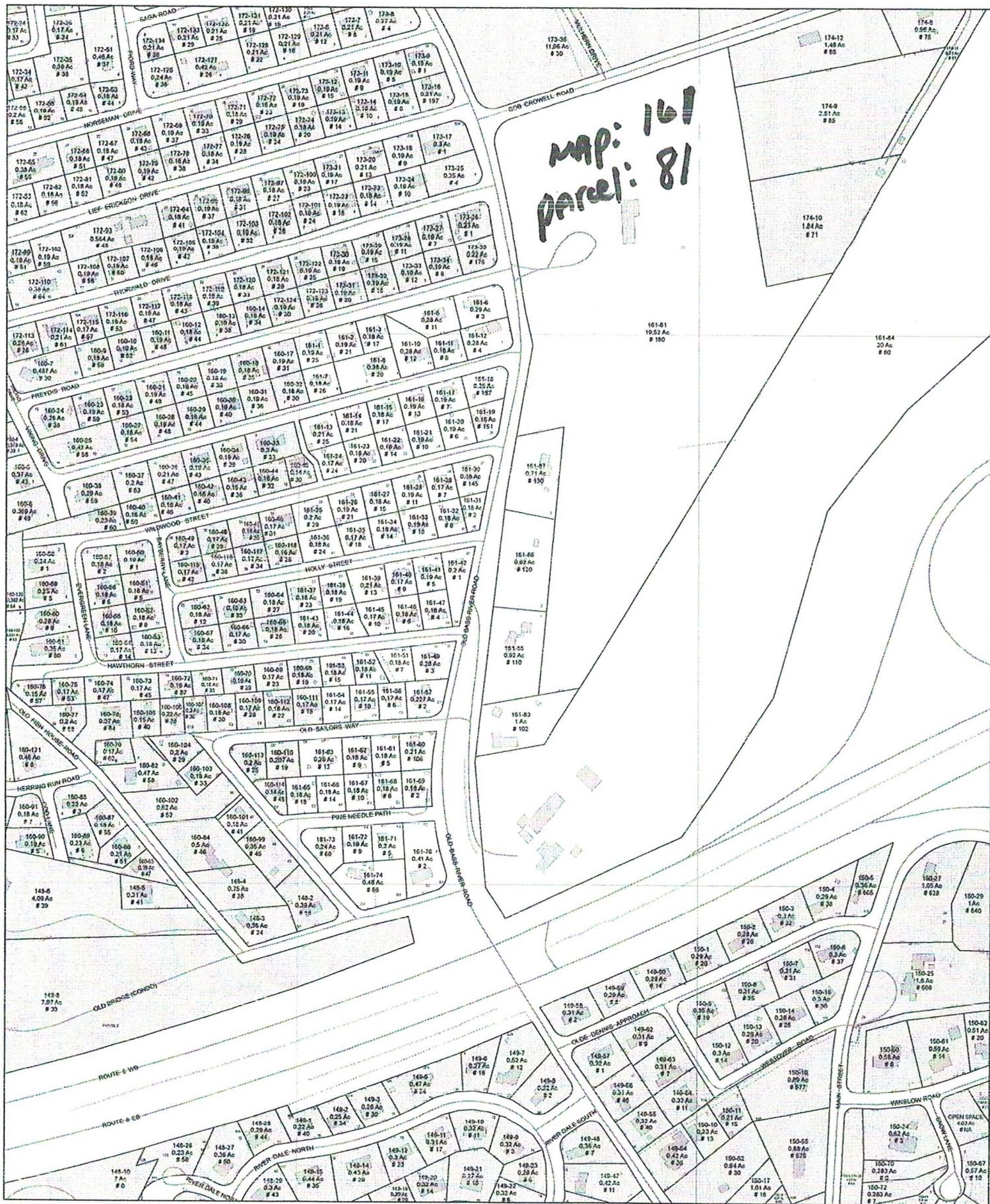
SYNOPSIS

1. Sun Shades – (3 locations) Wixon Multi-Use Courts, Johnny Kelley Park Courts, Seaview Park Courts
2. Town of Dennis Recreation Department
3. \$63,142.00 requested for total project
4. The project is for the purpose of recreation for the community
5. See attached field card and assessors map and plan (pages 3–5)
6. The synopsis of this project is fairly straight forward. The Recreation Department is looking to provide sun protection at the 3 court locations for the Town of Dennis. They are beautiful, well maintained facilities and would providing a safe haven from the sun for the community of Dennis during the hot summer months.

APPLICANT INFORMATION

7. Sun Shades – (3 locations) Wixon Multi-Use Courts, Johnny Kelley Park Courts, Seaview Park Courts
8. Town of Dennis Recreation Dept.
9. 685 Route 134
South Dennis, MA 02660

Phone # (508)760-6162
Fax # (508)394-8309
www.town.dennis.ma.us
10. 



MAP: 161
PARCEL: 81

Town of Dennis, MA



Tax Map Atlas
Map Number:
161

December 2019

1 inch = 155 feet

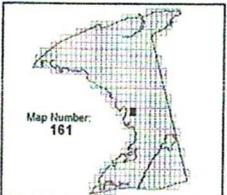
Disclaimer:

This map was compiled from a variety of sources at different scales and is intended to support the inventory of real estate in the Town of Dennis. Map data should not be interpreted as field survey data. This map shall not be used for the transfer of property. Data shown is from maps and deeds on record in the Barnstable Registry of Deeds. By viewing, copying, or otherwise using this map you agree to follow the terms of use. If you feel that you cannot follow this policy contact the GIS Coordinator for the Town of Dennis. Scale Disclaimer: If the map is printed in anything other than 18" X 24" the scale is null and void.

Sources:

Town of Dennis
Tax Map Index
Barnstable Registry of Deeds.
Parcel Lines
Dimensions
Easements
MASSDEP
Wetlands
MassGIS.
2014 Buildings

164	185	166	187	188	189	190
170	171	172	173	174	175	176
154	159	160	161	162	163	164
147	148	149	150	151	152	
136	137	138	139	140	141	



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Town of Dennis, MA

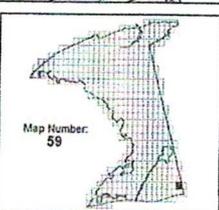
Tax Map Atlas
 Map Number:
59

December 2019 **1 inch = 125 feet**

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69	70	71
74	75	76
57	58	59
38	40	41
22	23	42



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MAP: 217
PARCEL: 1

Town of Dennis, MA



Tax Map Atlas
Map Number:
217

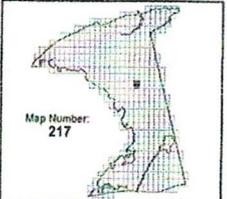
December 2019 1 inch = 190 feet

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Wetlands
MassGIS:
2014 Buildings



261	262	263	264	265	266	267
230	231	232	233	234	235	236
214	215	216	217	218	219	220
199	200	201	202	203	204	205
185	186	187	188	189	190	191



PAGES

11. Dustin Pineau

Director of Beaches and Recreation Director

(508)760-6162

dpineau@town.dennis.ma.us

Town cell # (508)326-4153

12. Elizabeth Sullivan, Town Administrator

508-760-6149

esullivan@town.dennis.ma.us

APPLICANT BACKGROUND

13. Dustin Pineau has been the Beach & Recreation Director since 1997

14. Governed by the Dennis Board of Selectmen and Dennis Finance Committee

15. The Town of Dennis successfully had received CPC money in 2015/2016 to install lighting on the basketball courts, tennis courts and softball, baseball, and multi-purpose field. We received \$315,000. We received CPC money in 2017/2018 for the Wixon Court renovations - \$270,000. Finally in 2018 we received CPC money for the Johnny Kelley Park basketball court renovations - \$57,150.

PROJECT INFORMATION

16. The project concept is to provide sun protection at the 3 court locations for the Town of Dennis. They are beautiful, well maintained facilities and would providing a safe haven from the sun for the community of Dennis during the hot summer months.

17. The goal is to have the sun shades at these three locations for sun protection for residents, visitors, instructors and participants.

18. By installing these sun shades, we are providing a safe haven from the sun for the participants/instructors that utilize these facilities.

19. This meets the goals of the CPC as follows:

- Upgrades a facility that is utilized by the community
- Enhances recreational opportunities for Dennis residents of all ages
- Serves a significant number of residents
- It maximizes the use of Town owned land

20. It meets current needs as stated above in section 18. Also, this project will enhance all three of our multi-court locations that are been greatly used.

21. This project relates to the local comprehensive plan by:

- Will help provide diversified recreation
- Encouraging outdoor recreation and community character
- Meets residents and visitor needs for outdoor recreation
- Provides safe outdoor recreation facilities

PROJECT IMPLEMENTATION AND BUDGET

22. Total CPA funding request \$63,142.00

23. Line item project budget: (see pages 9 -11)

24. NA – not applicable

25. NA - not applicable

26. NA – not applicable

SUPPORT DOCUMENTS

27. Page 12-13 – support letters

28. References:

- Hank Bowen - Chairman of the Dennis Recreation Commission
- Elizabeth Sullivan - Dennis Town Administrator

29. Sun shade renderings, Google earth maps of parks sun shade locations
(pages 14-19)

30. NA - not applicable

31. Signed , see page



Estimate

835 Plain Street
Unit 21
Marshfield, MA 02050
800-648-5257 Fax: 781-837-9229

Date	Estimate #
11/3/2020	2020-084-3

Billing Address
Town of Dennis
Dennis Parks & Recreation
485 Main Street
South Dennis, MA 02660

Ship To
Town of Dennis - Parks & Rec
Attn: Dustin Pineau
485 Main Street
South Dennis, MA 02660

Email Address

dpineau@dennis.ma.us

Rep	Job Name	Customer Name	Customer Phone
TP	Pickleball	Dustin Pineau	

Description	Qty	Rate	Total
<p>Childscapes shall perform the following procedures for the installation of shade canopies at John Kelly, Wixon Court and Seaview. Permits shall be pulled by Childscapes, fees to be covered by the Town of Dennis. Childscapes to DIG SAFE each site.</p> <p>WIXON COURT:</p> <p>1. Supply Superior 15' Width x 36' Length x 12' Entry Height, 3 Pole Cantilever Shade, Surface Mount with Base Plates. 1 11,371.00 11,371.00</p> <p>2. Shipping & handling to Dennis, MA. Childscapes to accept and unload freight/delivery. 1 1,554.00 1,554.00</p> <p>3. FAC 104 MA State Contract Discount. -568.55 -568.55</p> <p>4. Stamped/Sealed Structural drawing by Mass State registered structural engineer to the Town of Dennis' Building Department. 1 1,520.00 1,520.00</p> <p>5. Supply and Install Footings with rebar cages. Installation of Shade Canopy by Childscapes' Manufacturer trained and OSHA certified installers. 1 16,125.00 16,125.00</p> <p>Total Wixon Court: \$ 30,001.45</p> <p>JOHN KELLY:</p> <p>1. Supply Superior 12' Width x 15' Length x 12' Entry Height 2 Pole Cantilever Shade, Surface Mount with Base Plates. 1 5,326.00 5,326.00</p>			

1. Contractor/Customer is responsible for quantity and color confirmation.
2. Prices are valid for 30 days from date of Estimate and subject to review thereafter.
3. Installation, if quoted, excludes rock/excess debris removal and other unforeseen conditions.

<p>Signature _____</p> <p>Printed Name & Title _____</p> <p>As titled, I am an authorized signer for the above named entity, empowered to execute this contract.</p>	Subtotal
	Sales Tax (6.25%)
	Total

Thank you for the opportunity to be of service.

PAGE 9



Estimate

835 Plain Street
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Marshfield, MA 02050
800-648-5257 Fax: 781-837-9229

Date	Estimate #
11/3/2020	2020-084-3

Billing Address

Town of Dennis
Dennis Parks & Recreation
485 Main Street
South Dennis, MA 02660

Ship To

Town of Dennis - Parks & Rec
Attn: Dustin Pineau
485 Main Street
South Dennis, MA 02660

Email Address

dpineau@dennis.ma.us

Rep	Job Name	Customer Name	Customer Phone
TP	Pickleball	Dustin Pineau	

Description	Qty	Rate	Total
2. Shipping & Handling to Dennis, MA. Childscapes to accept and unload freight/delivery.	1	1,024.58	1,024.58
3. FAC 104 MA State Contract Discount.		-266.30	-266.30
4. Stamped/Sealed Structural drawing by Mass State registered structural engineer to the Town of Dennis' Building Department.	1	1,520.00	1,520.00
5. Supply and Install Footings with rebar cages. Installation of Shade Canopy by Childscapes' Manufacturer trained and OSHA certified installers.	1	9,675.00	9,675.00
Total John Kelly: \$ 17,279.28			
SEAVIEW:			
1. Supply (1) 12' Width x 12' Length x 10' Entry Height Standard In-ground Umbrella Shade with Glide Elbows.	1	2,838.15	2,838.15
2. Shipping & handling to Dennis, MA. Childscapes to accept and unload freight/delivery.	1	696.90	696.90
3. FAC 104 MA State Contract Discount.		-141.91	-141.91
4. Stamped/Sealed Structural drawing by Mass State registered structural engineer to the Town of Dennis' Building Department.	1	1,520.00	1,520.00

1. Contractor/Customer is responsible for quantity and color confirmation.
2. Prices are valid for 30 days from date of Estimate and subject to review thereafter.
3. Installation, if quoted, excludes rock/excess debris removal and other unforeseen conditions.

Signature _____ Printed Name & Title _____ As titled, I am an authorized signer for the above named entity, empowered to execute this contract.	Subtotal
	Sales Tax (6.25%)
	Total

Thank you for the opportunity to be of service.



Estimate

835 Plain Street
Unit 21
Marshfield, MA 02050
800-648-5257 Fax: 781-837-9229

Date	Estimate #
11/3/2020	2020-084-3

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Dennis Parks & Recreation
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Ship To

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Attn: Dustin Pineau
485 Main Street
South Dennis, MA 02660

Email Address

dpineau@dennis.ma.us

Rep **Job Name**

Customer Name **Customer Phone**

TP Pickleball

Dustin Pineau

Description	Qty	Rate	Total
5. Supply and Install Footing with rebar cage. Installation of Shade Canopy by Childscapes' Manufacturer trained and OSHA certified installers. Total Seaview: \$ 11,913.14 Please Note: 1. Prevailing Wage Rates Apply. All Footing and Rebar Cages are figured for average sized footings (36" Width x 48" Depth). Rebar cages per the attached plans. Any increase in footings per MASS State Structural Engineer's sealed drawings shall be additional costs. 2. If all 3 project ship together, please deduct \$ 350.00.	1	7,000.00	7,000.00

1. Contractor/Customer is responsible for quantity and color confirmation.
 2. Prices are valid for 30 days from date of Estimate and subject to review thereafter.
 3. Installation, if quoted, excludes rock/excess debris removal and other unforeseen conditions.

Signature

Printed Name & Title

As titled, I am an authorized signer for the above named entity, empowered to execute this contract.

Subtotal	\$59,193.87
Sales Tax (6.25%)	\$0.00
Total	\$59,193.87

Thank you for the opportunity to be of service.

Total w/contingency

\$63,142.00



June 6, 2020

Dear Sirs and Madams of the Community Preservation Committee,

Your past support of the Town's Wixon Court Renovation has created a premier play space in the Town of Dennis for the fastest growing sport in the country.

We have been happy to be associated with this nationally recognized facility, serving nearly a thousand residents and visitors during the 2019 season. The children's summer programs, wellness programs, and concomitant impact on the community has been recognized in the Town's Annual Report.

The sunshade project was on the original needs list for the Wixon Courts renovation, but did not survive the bidding process, or the recent Town capital plan. As you will see in the attached grant application justification, permanent sun shades at Wixon remain a critical need.

In addition to our \$10,000 gift to the Town for these courts, we help coordinate more than 700 hours of volunteer service, seven days a week, June through October, to ensure the Wixon programs are run safely and successfully.

The sunshades project is supported by feedback from the Wixon players and our volunteers. The current approach of erecting, securing, and returning three 65-pound sunshades every sunny day is not sustainable.

To help finance this project, we have written seven grant requests to private foundations. Early response has been negative, with most citing community needs for COVID-19 programs. Should any of the remaining grant applications be successful, the Friends of Dennis Pickleball will make a corresponding gift to the Town in support of the sunshades project. Our current operating balance does not allow a gift from our funds.

We urge the Community Preservation Committee to approve the Town of Dennis grant request for permanent sunshade at the Wixon Courts.

Approved by the Board of Directors of the Friends of Dennis Pickleball:

Jeff Treiber, Charlene O'Brien, Mike Noonan, Beth Crowell, George Levesque, John O'Brien and Diane Treiber



MEMORANDUM

To: Elizabeth Sullivan, Town administrator
From: Dustin Pineau, Beach and Recreation Director
Date: October 29, 2020
RE: CPC – Sunshades request

It is my intention to apply for an additional CPC grant for the purpose of installing sunshades at the following three locations: Wixon School Multipurpose Courts, Johnny Kelley Courts, and the Seaview Park

The Recreation Commission conducted on site meetings at these locations on Friday, October 9, 2020. They met and decided on placement, size and location for the sunshades. After those site visits, I reached out to a couple contractors on the state bid list for budgetary quotes for the projects. Attached you will quote and renderings for the locations.

The Recreation Commission had an additional meeting on Thursday evening, October 29, 2020. At this meeting, the commission voted unanimously to recommend to the BOS that they endorse filing for a CPC grant for sunshades at these three locations.

Thank you for your consideration of endorsement for this CPC grant application.

Wixon Courts

Shade
systems
INC.

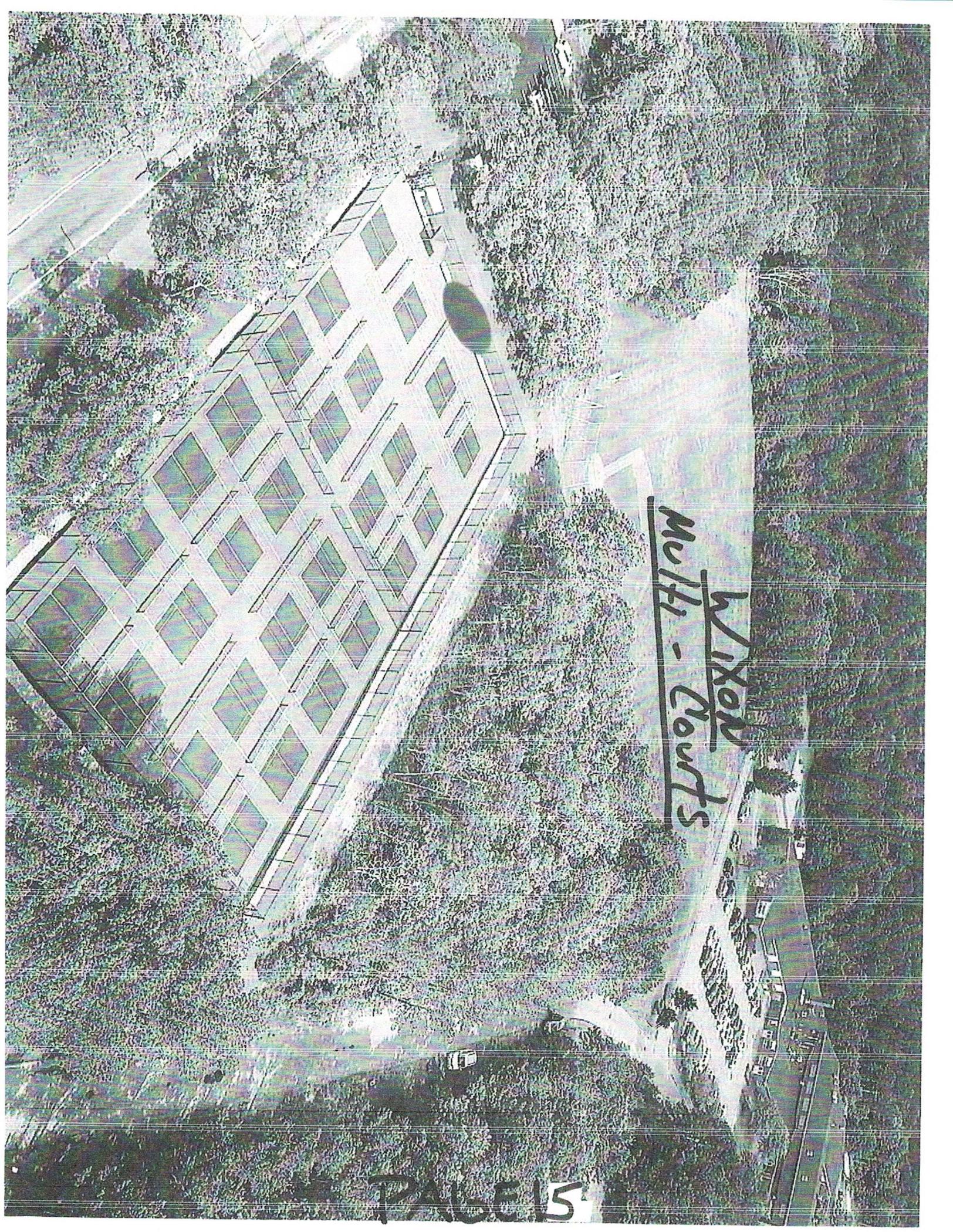
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Wixon
Mulhi - Courts

Service Courts

Shade systems

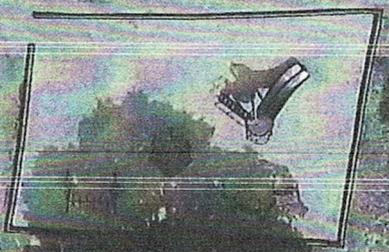
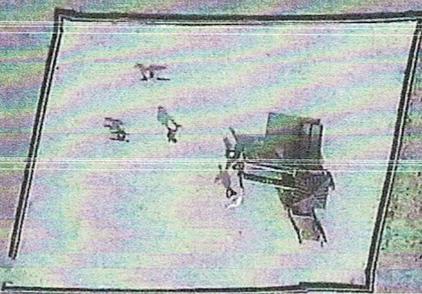
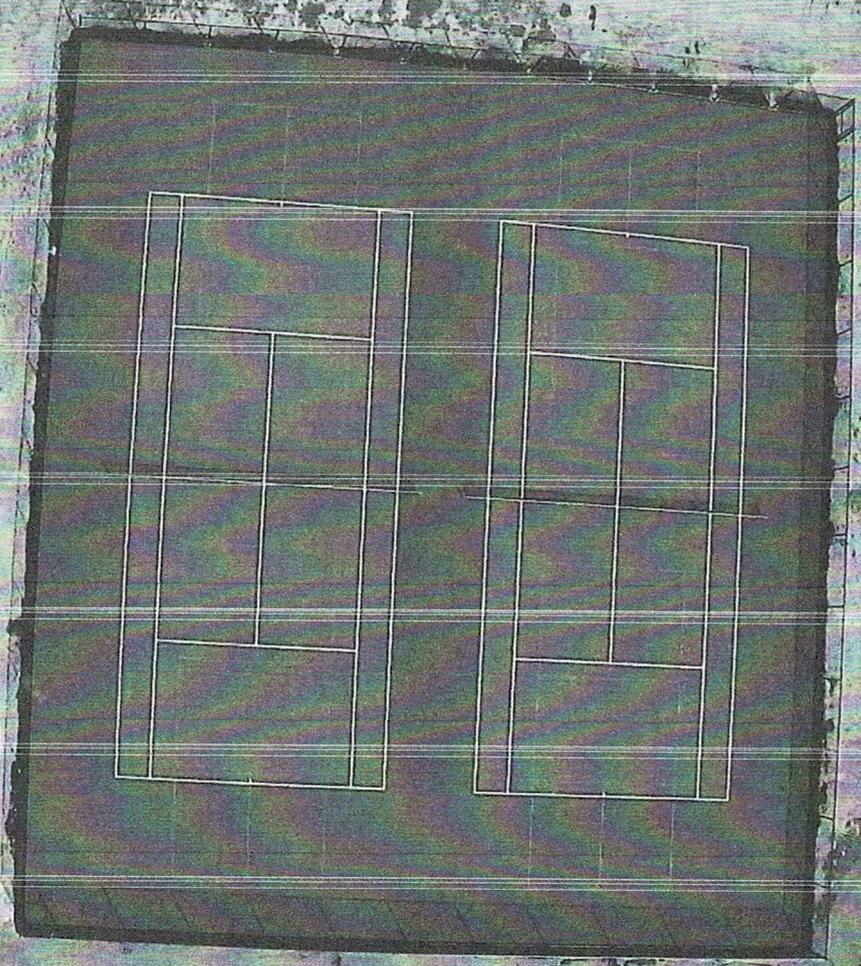
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PAGE 16

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Seaview
Park



PA 17

Johnny Kelley Courts

Shade
systems

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PAGE 10



Johnny
Kelley
Park

PAGE 19

CERTIFICATE OF NON-COLLUSION

The undersigned certifies under penalties of perjury that this proposal has been made and submitted in good faith and without collusion or fraud with any other person. As used in this certification, the word

"person" shall mean any natural person, business, partnership, corporation, union, committee, club, or other organization, entity, or

group of individuals.

Chief Executive Officer(s):

Elizabeth Sullivan

Dustin Pineau

Name (print)

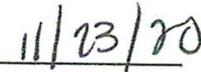
Name (print)



Signature

Town Administrator

Title



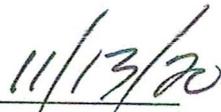
Date



Signature

Beach/Recreation Director

Title



Date