

**TOWN OF DENNIS
COUNCIL ON AGING
MEMBERSHIP AND CHARGE**

The Board of Selectmen shall appoint a seven (7) full members, five (5) alternate member Council on Aging for the purposes of advising the Board of Selectmen on all matters affecting the lives of the residents and taxpayers of the Town of Dennis who are over the age of fifty-nine years and of serving as a resource and advisor for Town staff in its coordination and carrying out of programs designed to meet the civic, social, cultural and charitable needs of said population. Members shall serve at the discretion of the Board of Selectmen for the terms as follows:

Full members – three year terms

Alternate members – one year terms

Full members shall have full voting powers; alternate members shall have voting power only in the absence of a quorum (50% of full members); that is, should the meeting convene with less than four full members present, the Chair shall appoint the number of alternates necessary to reach a quorum to vote during said meeting. The members will annually elect a Chair, Vice-Chair, and Clerk for the Council on Aging.

The Council on Aging membership shall be governed by the policy of the Board of Selectmen regarding Committees, Commissions, and Boards (eligibility, appointment, reappointment, etc.). The Massachusetts Open Meeting Law and all relevant statutes are applicable to the Council on Aging meetings. The Council on Aging shall meet monthly; however, additional meetings may be convened when action is necessary prior to the regularly scheduled meetings. Members are expected to attend all regularly scheduled meetings. Three consecutive unexcused absences of full members may be cause to require the member to provide reason to continue full member status. After Council review of reasons provided or the nonprovision of same and a majority vote of the Council, the Chair may be directed to request the resignation of the member or non-reappointment by the Board of Selectmen.

All Council on Aging members will receive notice of all Council meetings and may submit in writing, at least two weeks prior to the date of a meeting, any items for consideration. The Chair and the Director shall determine the agenda prior to the meeting.

The Council may establish standing subcommittees to address continuing issues and temporary subcommittees to respond to occasional matters. Service on said committees shall be through appointment by the Chair or on a voluntary basis; however, said service is expected of all members.

As stated in Article VII, Removal of Appointed Officers

[Adopted 10-26-1999, STM, Art. 16]

Failure to attend meetings.

Where not inconsistent with Massachusetts General Laws, any appointed official who is a member of a multi-member board, committee or commission may be removed by the appointing authority after a public hearing for failure to attend more than three consecutive meetings. Failure to attend, if not adequately explained to the satisfaction of the appointing authority, shall be considered cause for removal.