

**TOWN OF DENNIS
DENNIS LIBRARY BOARD
MEMBERSHIP AND CHARGE**

A. Board Membership

The Dennis Library Board shall consist of nine (9) registered voters appointed by the Board of Selectmen to three-year (3) staggered terms. The Selectmen shall appoint four (4) members at-large and one (1) representative for the Dennis Public Library. The Board will, to the extent possible, appoint persons with a diverse range of culture, social and ethnic backgrounds. The Selectmen shall appoint one (1) alternate at-large for a one-year term. The at-large alternate shall serve in the absence of any at-large full member or the Dennis Public Library representative and shall have full voting privileges during that meeting.

The Board of Trustees of each private library shall designate and then nominate to the Board of Selectmen, for appointment, one person as a full voting member of the Library Board and one person to serve as an alternate in the absence of the full voting member for that library and will have full voting privileges. Talent bank candidates shall not be considered for appointment for private library representatives. The alternate may not serve in the absence of any other library or at-large member. These representatives shall not be trustees, officers nor otherwise have any fiduciary or controlling interest in their respective library.

B. Board Duties and Responsibilities

The responsibilities of the Library Board are to assist the Library Director in advising and proposing recommendations to the Board of Selectmen with a goal of providing modern, comprehensive and accessible library and information services to the residents and visitors of the Town of Dennis. Responsibilities are but, not limited to, the following:

1. Promote the continual integration of the four village libraries and the Town library into a coordinated library system to provide the Town with full library service.
2. Promote the implementation of the Cape Libraries Automated mater Sharing (CLAMS) throughout the library system.
3. Encourage system-wide compliance with Massachusetts Board of Library Commissioner's policies or regulations to be eligible to receive state aid and to qualify for public or private grants.
4. Review the Library Director's proposed budget and make any recommendations to the Board of Selectmen.
5. Review policy and programmatic initiatives of the Library Director and make any recommendations to the Board of Selectmen as necessary.

6. Provided an annual report (or more frequently as necessary) to the Board of Selectmen on various library policy and planning issues and other activities of the library system.
7. Assist the Library Director in developing a five (5) year action plan for the continued development and growth of the library system in the Town of Dennis.

C. Conduct of Meetings

The Dennis Library Board shall meet as often as necessary but, no less than one a month. All meetings shall be held in a public location and open to the public and minutes of such meetings will be in accordance with the Massachusetts Open Meeting Law.

Committee members shall be mindful of their attendance obligations at Committee meetings as identified in Section 5-10 of the Town of Dennis By-Laws.

As stated in Article VII, Removal of Appointed Officers
[Adopted 10-26-1999, STM, Art. 16]

Failure to attend meetings.

Where not inconsistent with Massachusetts General Laws, any appointed official who is a member of a multi-member board, committee or commission may be removed by the appointing authority after a public hearing for failure to attend more than three consecutive meetings. Failure to attend, if not adequately explained to the satisfaction of the appointing authority, shall be considered cause for removal.