

**Dennis Arts and Culture Council
August 5, 2019
Meeting Minutes**

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DENNIS TOWN CLERK

PRESENT: Emily Entwistle, David Kaplan, Kate Martin, Lisa Valkenier

ABSENT: Katie Gibbs

Chair Kate Martin called the meeting to order at 5:30 pm.

The minutes for the July 1 meeting were approved.

Finalization of Plans for National Night Out:

Plans were finalized for this municipal event, sponsored by the Dennis Police Department. It will be held on Tuesday, August 6 in Johnny Kelley Park in South Dennis from 4-6 PM. DACC participates to engage with the community and raise awareness about DACC and its activities. Kate Martin, Emily Entwistle, and Lisa Valkenier are committed to attending. Kate and Emily are preparing an interactive activity to gauge community interest in arts and cultural events.

Update on 2018-19 Grant Awards:

Kate Martin presented the list of 2018-2019 grantees who have not completed and submitted paperwork, and the requirements were reviewed. The paperwork, which is required by the MCC, includes: a W-9 form; a grant agreement, which is necessary to process payment; a final report, upon completion of the event or project. All grantees were informed by the DACC that paperwork should be completed within 2 weeks of notification of their award. Following MCC regulations, any grantees who have not submitted all paperwork cannot be paid. Also, if the grantee has been paid but no final report is submitted, then the grantee must return the award money.

Three grantees have submitted no paperwork despite repeated requests from DACC:

1. Ragtime Jack – event held in Spring 2019
2. Hip Hop Jazz – event on November 1

3. Rise and Shine – events through Summer 2019

Six grantees have not submitted a final report – 3 are late:

1. Creative Outlets – its summer events do not end until Sept. 1
2. Summer Band Concerts – summer events on Monday evenings do not end until the end of August
3. Handel & Haydn Society – events were held September-March
4. Kaplan New Playwrights/New Plays – event held March 23-24
5. Ballooniverse of Stories – event held July 2 (grantee also had a recent death in the family)
6. CC Christmas Revelry – event to be held in December 2019

Finalization of 2019-2020 DACC Priorities:

The deadline for posting revisions to the DACC funding priorities on the MCC website is September 1. Lisa Valkenier will make revisions to clarify that applicants must explicitly describe how their proposed project will benefit Dennis. And the priorities will be rearranged for clarity.

Update on DACC Promotion Actions:

Katie Gibbs was absent and could not report on participating in the Dennis Stroll during the upcoming holiday season. David Kaplan has emailed with the Village Improvement Society. Kate Martin will contact the Dennis Chamber of Commerce about participating in Dennis Days, Aug. 24-25. Emily Entwistle will prepare press releases by mid-August about the 2019-2020 MCC grant cycle and applying to the DACC.

David Kaplan brought the new cards soliciting local artists' submissions for the revolving art exhibit at Dennis Town Hall. These cards will be distributed around town as well as at National Night Out.

The meeting was adjourned at 6:30 PM.

The next meeting will be on Monday, October 7, 2019 at 5:30 PM

Respectfully Submitted,
Lisa Valkenier, Recording Secretary