

**TOWN OF DENNIS  
COMMUNITY PRESERVATION COMMITTEE  
December 19, 2019  
Nickerson Board Room, Town Hall**

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DENNIS TOWN CLERK

**Members Present:** Co-Chairman Chris Foley, Co-Chairman Frank Dahlstrom, Jeff Treiber, Diane Rochelle, Chris Flanagan and William Clark

**Members Absent:** Dorria DiManno, Henry Kelley, and Regina White

**Others in Attendance:** David Kaplan, Executive Director of FORWARD and Cathy Ohman, President of Forward

The meeting was called to order at 5pm.

**Revision of FORWARD Contract**

It was requested by the representatives from FORWARD that the terms of when the grant funds are released be changed. Early release of the \$280,000 worth of funding to pay the vendors for the completion of the project will save a significant amount of money due to interest costs, the rate being 5.5%.

Currently, the condition of the funds release is an occupancy permit issued by the Building Inspector.

Ms. Ohman indicated that the contractor is standing by the May 5, 2020 completion date, which would follow with the occupancy permit in approximately 30 days.

Mr. Kaplan requests striking the wording "when a certificate of occupancy is awarded" and replace with "upon presentation of evidence satisfactory to town that the building envelope is tight to the weather and temporary heating has been installed". Mr. Kaplan added that in fact that has now taken place.

Members felt the project had gone well and agreed to support the funding modification.

Mr. Treibe made a motion to amend the wording of the contract to "upon presentation of evidence satisfactory to town that the building envelope is tight to the weather and temporary heating has been installed", which would allow funds to be released earlier. Mr. Dahlstrom seconded the motion and all voted in favor.

Ms. Ohman added that by this time next year, people will be living in the houses.

Mr. Foley added that the Selectboard needs to sign off on the contract change, but the CPC will forward their recommendation.

### **Open Space and Recreation Plan Update**

Mr. Flanagan explained some committee want more time to comment on the Plan, but there should be a document ready to approve by February.

### **Next Agenda Topics**

Mr. Treiber suggested the following topics:

- Public relations and communications issues for CPC
- A discussion on how to support our standing in the community and support the applicant
- How applicants view the CPC application process
- Are we serving the broadest part of the community
- Are there any other processes and communication factors we should consider in 2020
- What is the best way to proceed with opportunities we seek

Mr. Flanagan also asked to add the topic of any updates or amendments by the BoS regarding CPC applications to the late January agenda and also the way town departments apply for CPC funding.

Mr. Dahlstrom made a motion to adjourn the meeting. Mr. Treiber seconded the motion and the meeting was adjourned at 5:38.

Respectfully submitted,  
Amanda V. Love  
Coordinator