

DENNIS HOUSING AUTHORITY
Minutes of a Regular Meeting held on
August 20, 2018 5:00 p.m.
At 167 Center Street, South Dennis, MA 02660

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2019 SEP 26 PM 2:53
DENNIS HOUSING AUTHORITY

A regular meeting of the Dennis Housing Authority was held in the community room at 167 Center Street, South Dennis, MA on Monday, August 20, 2018. A quorum being present, the meeting was called to order by Vice Chair, Regina White at 5:05p.m.

ROLL CALL: Commissioners, Regina White, Herta Michalak, and Luke Furey were present. Also present, Executive Director Nancy Friend. Absent was Maureen Linehan and Cynthia Stead.

Warrant (Bill roll/payroll) August 2018

On a motion by Commissioner Furey and seconded by Commissioner White, the board unanimously

VOTED: To approve the check roll/bill roll: Check roll – 6418-6459; Section 8 – 16484-16510; MRVP – 12175-12192.

Regular Minutes of 7/16/18

On a motion by Commissioner Furey and seconded by Commissioner Michalak, the board unanimously

VOTED: To approve the regular minutes of 7/16/18 as submitted.

FY18 Certification of Compliance Lead Paint Laws

On a motion by Commissioner White and seconded by Commissioner Furey, the board unanimously

VOTED: To approve the FY18 Certificate of Compliance Lead Paint Laws as presented.

Certification of Top 5 Compensation Form/FYE Financial Statement & Tenant Accounts

Receivables Data

On a motion by Commissioner White and seconded by Commissioner Furey, the board unanimously

VOTED: To approve the Certification of Top 5 Compensation Form/FYE Financial Statement & Tenant Account Receivable Data as presented.

Electronic Resources Policy

On a motion by Commissioner Furey and seconded by Commissioner Michalak, the board unanimously

VOTED: To approve the Electronic Resources Policy with one minor correction in the first line.

Review of DHA By-Laws

On a motion by Commissioner White and seconded by Commissioner Furey, the board unanimously

VOTED: To approve the By-Laws as written and last amended on February 19, 2013.

Executive Director's Report

On a motion by Commissioner Furey and seconded by Commissioner Michalak, the board unanimously

VOTED: To approve the Executive Director's Report as submitted.

Executive Director reported there may be a change to the FYE Financials for the 4001 programs as a discrepancy was found when the DHA was checking the TAR Reports. The Fee Accountant will review when on site tomorrow and if any changes are made, new copies of the updated will be provided next month.

Dennis Affordable Housing Trust Property

Commissioner White gave a brief update on the current status and challenges.

Adjournment

On a motion by Commissioner White and seconded by Commissioner Furey, the board unanimously

VOTED: To approve adjourning the regular meeting of the Dennis Housing Authority at 5:50 p.m.

Respectfully Submitted,
Nancy L. Friend, Secretary and Executive Director